# AGENDA Board of Trustees Meeting

Madison County Mass Transit District 8:30 a.m., Thursday, June 30, 2022 1 Transit Way, Pontoon Beach, Illinois

<u>Section</u>	<u>Item</u>	Recommendation
I.	Pledge of Allegiance.	
II.	Call to Order: Roll Call.	
III.	Public Comments.	
IV.	Hearing and Public Comment Period for Annual Operating and Capital Budget and Appropriation Ordinance	
V.	Consideration of the minutes of the May 26, 2022, regular meeting, for inclusion in the District's official records.	Discussion/Action
VI.	Financial:	
	A. Payments and Claims: Consideration of the May 2022 Claims for Payment	Discussion/Action
	B. Monthly Financial Report: Review of the Monthly Financial Records as of May 31, 2022	Discussion/Action
	C. Ordinance 22-02 Adoption of the Annual Operating and Capital Budget and Appropriation Ordinance of the Madison County Mass Transit District Madison County, Illinois for the Fiscal Year Beginning July 1, 2022, and Ending June 30, 2023	Discussion/Action
VII.	Services:	
	A. Managing Directors Report, SJ Morrison	Information
	B. Resolution 22-58 Authorizing the Filing of an Application with the Metro East Park and Recreation District for Park and Trail Grant Program Funds to Construct the Chain of Rocks Shared Use Path	Discussion/Action
	C. Resolution 22-59 Authorizing Execution of a Contract for Design Engineering Services for the Chain of Rocks Shared Use Path	Discussion/Action
	<ul> <li>D. Resolution 22-60 Authorizing Execution of a Contract for Trail Field Data Collection Services</li> </ul>	Discussion/Action
VIII.	Other Business:	

A. Proposed FY 2023 Schedule of Board Meeting Dates

Discussion/Action

# AGENDA Board of Trustees Meeting

Madison County Mass Transit District 8:30 a.m., Thursday, June 30, 2022 1 Transit Way, Pontoon Beach, Illinois

IX.	Executive Session to discuss the acquisition or lease of real property under (5), Litigation under (11), and discussion of lawfully closed minutes under (21), of the Open Meetings Act (5 ILCS 120/2 (c))	Discussion
	A. Resolution 22-61 Authorizing the Disposal of Surplus Real Property	Discussion/Action
	B. Resolution 22-62 Authorizing the Release of Certain Executive Session Minutes	Discussion/Action
Χ.	<u>Adjournment</u>	Discussion/Action

# MINUTES Board of Trustees

Madison County Mass Transit District 8:30 a.m., Thursday, May 26, 2022 1 Transit Way, Pontoon Beach, Illinois

#### I. Pledge of Allegiance

Chairman Jedda led the reciting of the Pledge of Allegiance.

#### II. Call to Order: Roll Call

Jedda called the meeting to order at 8:30 a.m.

MEMBERS PRESENT:

ALLEN P. ADOMITE, CHRISTOPHER C. GUY, ANDREW F.

ECONOMY, RONALD L. JEDDA, AND J. KELLY SCHMIDT

MEMBERS ABSENT:

NONE

OTHERS PRESENT:

STEVEN J. MORRISON, ACT; AMANDA SMITH, ACT; MICHELLE DOMER, ACT; ROB SCHMIDT, ACT; DEBBIE

BARRON, ACT; PHIL ROGGIO, ACT; PENNY BROWN, ACT; JULIE REPP, ACT; MARK STEYER, ACT; EVAN FRANKLIN,

LEGAL COUNSEL

#### III. Public Comments:

Mike Wever addressed the Board of Trustees and inquired about plans for major trail construction and the status of the Nature Trail under I-255.

# IV. <u>Consideration of the minutes of the April 28, 2022, regular meeting for inclusion in the Official Records of the District.</u>

ADOMITE MADE THE MOTION, SECONDED BY SCHMIDT, TO APPROVE THE MINUTES FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED

#### V. Financial

A. Payments and Claims: Consideration of the March 2022 claims for payment:

Managing Director SJ Morrison presented the payments and claims report.

ADOMITE MADE THE MOTION, SECONDED BY GUY, TO APPROVE THE PAYMENTS AND CLAIMS, EXCLUDING THE PAYMENTS AND CLAIMS TO THE AGENCY FOR COMMUNITY TRANSIT.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

ADOMITE MADE THE MOTION, SECONDED BY ECONOMY, TO APPROVE THE PAYMENTS AND CLAIMS TO THE AGENCY FOR COMMUNITY TRANSIT.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE

J. KELLY SCHMIDT ABSTAINED

SCHMIDT ABSTAINED. ALL AYES. NO NAYS. MOTION CARRIED.

B. Monthly Financial Report: Review of the monthly financial records as of April 30, 2022.

Managing Director, Steven J. Morrison, presented the monthly financial report.

ADOMITE MADE THE MOTION, SECONDED BY ECONOMY, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF APRIL 30, 2022.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. ADOMITE MADE THE MOTION, SECONDED BY GUY, TO APPROVE THE FOLLOWING RESOLUTION:

22-51 AMENDING THE FY 2022 OPERATING BUDGET

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

#### VI. Services

A. Managing Director's Report:

Managing Director, Steven J. Morrison, presented the Managing Director's Report.

B. ADOMITE MADE THE MOTION, SECONDED BY ECONOMY, TO APPROVE THE FOLLOWING RESOLUTION:

22-52 AUTHORIZING AN AWARD OF CONTRACT FOR ADMINISTRATION BUILDING AND SAFETY AND SECURITY IMPROVEMENTS

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE	AYE
CHRISTOPHER C. GUY	AYE
ANDREW F. ECONOMY	AYE
RONALD L. JEDDA	AYE
J. KELLY SCHMIDT	AYE

ALL AYES, NO NAYS, MOTION CARRIED.

C. ADOMITE MADE THE MOTION, SECONDED BY SCHMIDT, TO APPROVE THE FOLLOWING RESOLUTION:

22-53 AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR FEDERAL AND STATE LEGISLATIVE CONSULTING SERVICES WITH THE JERRY COSTELLO GROUP, LLC

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE

CHRISTOPHER C. GUY ABSTAINED

ANDREW F. ECONOMY AYE RONALD L. JEDDA AYE J. KELLY SCHMIDT AYE

GUY ABSTAINED. ALL AYES. NO NAYS. MOTION CARRIED.

D. ADOMITE MADE THE MOTION, SECONDED BY GUY, TO APPROVE THE FOLLOWING RESOLUTION:

22-54 APPROVING THE MADISON COUNTY MASS TRANSIT DISTRICT'S TITLE VI PROGRAM UPDATE

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES, NO NAYS, MOTION CARRIED.

E. ADOMITE MADE THE MOTION, SECONDED BY GUY, TO APPROVE THE FOLLOWING RESOLUTION:

22-55 APPROVAL OF THE MADISON COUNTY TRANSIT (MCT) ZERO EMISSIONS TRANSITION PLAN

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES, NO NAYS, MOTION CARRIED.

F. ADOMITE MADE THE MOTION, SECONDED BY SCHMIDT, TO APPROVE THE FOLLOWING RESOLUTION:

22-56 AUTHORIZING THE FILING OF AN APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FY 2022 BUSES AND BUS FACILITIES COMPETITIVE PROGRAM FOR THE ZERO EMISSIONS TRANSITION PHASE ONE PROJECT

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

# VII. <u>Executive session to discuss the acquisition or lease of real property under (5), of the Open Meetings Act (5 ILCS 120/2(c)).</u>

ADOMITE MADE THE MOTION, SECONDED BY GUY, TO MOVE INTO EXECUTIVE (CLOSED) SESSION TO DISCUSS THE ACQUISITION OR LEASE OF REAL PROPERTY UNDER (5), OF THE OPEN MEETINGS ACT (5 ILCS 120/2(C)).

A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED

ADOMITE MADE THE MOTION, SECONDED BY SCHMIDT, TO RETURN TO OPEN SESSION.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED

#### VIII. Other Business

A. SCHMIDT MADE THE MOTION, SECONDED BY ADOMITE, TO APPROVE THE FOLLOWING RESOLUTION:

22-57 AUTHORIZING THE ACQUISITION OF PROPERTY, INCLUDING THE USE OF THE POWER OF EMINENT DOMAIN

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

#### IX. Adjournment:

ADOMITE MADE THE MOTION, SECONDED BY GUY, TO ADJOURN.

#### A ROLL CALL VOTE FOLLOWED:

ALLEN P. ADOMITE AYE
CHRISTOPHER C. GUY AYE
ANDREW F. ECONOMY AYE
RONALD L. JEDDA AYE
J. KELLY SCHMIDT AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 9:13 a.m.

Respectfully submitted.

06/24/2022 09:44 jbrown

WARRANT: 063022

EMP # NAME	TYP	NET PAY	CHECK #	CHECK DATE SE	PECIAL
10012 ADOMITE, ALLEN P. 10009 JEDDA, RONALD L. 10010 SCHMIDT, J. KELLY	CK CK CK	0.00	003220034 003220035 003220036	06/30/2022 06/30/2022 06/30/2022	add dalam saille sanna dalam corra
3 ** TOTAL CHECK(S)		, 0 00			

3 \*\* TOTAL CHECK(S)

0.00

06/24/2022 09:34 jbrown WARRANT: 063022

Madison County Mass Transit District ADVICE REGISTER - PER DIEM

pradvreq

From: 05/01/2022 To: 05/31/2022

EMP #	NAME	CHK #	NET PAY
10013 10011 1138	ECONOMY, ANDREW F GUY, CHRISTOPHER C Internal Revenue Servi	005220034 005220035 005220036	184.70 184.70 707.10
	Total Deposits: 3		1,076.50

	dison County Mass Transit District ECK REGISTER				P 1  apcshdsb
CASH ACCOUNT: 10000000 CHECK NO CHK DATE TYP		ER INVOICE	INV DATE PO	WARRANT	NET
4220622 06/08/2022 PRT	TD 1043 AT&T	JUN22	06/01/2022	060722	22.93
			CHECK	4220622 TOTAL:	22.93
4220623 06/08/2022 PRT	TD 1902 City of Collinsville	052722SPCTC	05/27/2022	060722	74.00
		052722WSCTC	05/27/2022	060722	127.55
			CHECK	4220623 TOTAL:	201.55
4220624 06/08/2022 PRT	TD 1433 City of Edwardsville	060322L	06/03/2022	060722	38.01
		060322SPEPR	06/03/2022	060722	10.24
		060322WSEPR	06/03/2022	060722	101.74
			CHECK	4220624 TOTAL:	149.99
4220625 06/08/2022 PRT	D 1253 City Treasurer-Grani	052522	05/25/2022	060722	29.82
			CHECK	4220625 TOTAL:	29.82
4220626 06/08/2022 PRT	TD 1436 City of Highland	MAY22HPR	06/05/2022	060722	136.03
			CHECK	4220626 TOTAL:	136.03
4220627 06/08/2022 PRT	D 3984 City of Troy	052622SPTPR	05/26/2022	060722	15.31
		052622WSTPR	05/26/2022	060722	177.61
			CHECK	4220627 TOTAL:	192.92
4220628 06/08/2022 PRT	TD 1220 Illinois American Wa	052522GCTC	05/25/2022	060722	212.20
			CHECK	4220628 TOTAL:	212.20
4220629 06/08/2022 PRT	TD 1220 Illinois American Wa	060122AHSRIR	06/01/2022	060722	66.78
			CHECK	4220629 TOTAL:	66.78
4220630 06/08/2022 PRT	D 1220 Illinois American Wa	060122AHSRWS	06/01/2022	060722	103.11

06/08/2022 10:55 tpohlman

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\*\*\* GRAND TOTAL \*\*\* 11,778.70

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CASH ACCOUNT: 10000000 10 CHECK NO CHK DATE TYPE V		HER INVOICE	INV DATE P	O WARRANT	NET
			CHECK	4220630 TOTAL:	103.11
4220631 06/08/2022 PRTD	1733 Johnny on the Spot #	47-000253784	05/31/2022	060722	1,214.72
			CHECK	4220631 TOTAL:	1,214.72
4220632 06/08/2022 PRTD	1506 Village of Glen Carb	052022GLPR	05/20/2022	060722	10.80
			CHECK	4220632 TOTAL:	10.80
4220633 06/08/2022 PRTD	1932 Wex Bank	81285788	05/31/2022	060722	9,437.85
			CHECK	4220633 TOTAL:	9,437.85
		NUMBER OF CHECKS 12	*** CASH A	CCOUNT TOTAL ***	11,778.70
			COUNT	AMOUNT	
		TOTAL PRINTED CHECKS	12 1	1,778.70	

06/15/2022 09:30 jyinger

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1,811.42

\*\*\* GRAND TOTAL \*\*\*

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	CCOUNT: 100 CHK DATE		10101 E VENDOR	NAME	Checking Accoun		INVOICE	INV DAT	ΓE P	O WARRANT	NET
422063	4 06/15/202	2 PRTI	2047	City	of Wood River		060822SPWRTC	06/08/20	)22	061522	6.50
							060822WSWRTC	06/08/20	)22	061522	31.32
								(	CHECK	4220634 TOTAL:	37.82
422063	5 06/15/202	2 PRTI	1220	Illi	nois American Wa		060822WSATC	06/08/20	)22	061522	261.23
								(	CHECK	4220635 TOTAL:	261.23
422063	6 06/15/202	2 PRTI	1220	Illi	nois American Wa		061322SPATC	06/08/20	)22	061522	192.18
								(	CHECK	4220636 TOTAL:	192.18
422063	7 06/15/202	2 PRTI	1051	Pont	oon Beach Public		060222-1	06/02/20	)22	061522	305.68
							060222-2	06/02/20	)22	061522	424.10
							060222BW	06/02/20	)22	061522	516.78
							060222N	06/02/20	)22	061522	25.63
							060222SS	06/02/20	)22	061522	24.00
							060222T	06/02/20	)22	061522	24.00
								(	CHECK	4220637 TOTAL:	1,320.19
						N	NUMBER OF CHECKS 4	*** (	CASH A	CCOUNT TOTAL ***	1,811.42
								COUNT		AMOUNT	
						Т	TOTAL PRINTED CHECKS	4		1,811.42	

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CASH ACCOUNT: 10000000 10 CHECK NO CHK DATE TYPE V		INVOICE	INV DATE PO	) WARRANT	NET
4220638 06/30/2022 PRTD	4012 AAIC, Inc.	17070	05/10/2022	063022	1,701.50
		17071	05/10/2022	063022	3,706.00
		17088	06/07/2022	063022	4,067.50
			CHECK	4220638 TOTAL:	9,475.00
4220639 06/30/2022 PRTD	3101 Advertisers Printing	130304	05/23/2022 122	200083 063022	180.00
			CHECK	4220639 TOTAL:	180.00
4220640 06/30/2022 PRTD	2501 Agency for Community	MAY22BW	06/20/2022	063022	88,877.61
		MAY22DR	06/20/2022	063022	154,592.36
		MAY22FR	06/20/2022	063022	1,277,293.75
		MAY22RS	06/20/2022	063022	36,471.46
		MAY22VP	06/20/2022	063022	-690.64
			CHECK	4220640 TOTAL:	1,556,544.54
4220641 06/30/2022 PRTD	1050 Ameren Illinois	MAY22AHSR	06/02/2022	063022	83.26
			CHECK	4220641 TOTAL:	83.26
4220642 06/30/2022 PRTD	1050 Ameren Illinois	MAY22ETC	06/06/2022	063022	68.27
			CHECK	4220642 TOTAL:	68.27
4220643 06/30/2022 PRTD	1050 Ameren Illinois	MAY22L	06/03/2022	063022	52.94
			CHECK	4220643 TOTAL:	52.94
4220644 06/30/2022 PRTD	1501 Ameren Illinois	052322	05/23/2022	063022	27.53
			CHECK	4220644 TOTAL:	27.53
4220645 06/30/2022 PRTD	1501 Ameren Illinois	052322ATC	05/23/2022	063022	82.93
			CHECK	4220645 TOTAL:	82.93

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NET	) WARRANT	INV DATE PO	INVOICE			CASH ACCOUNT: 1000 CHECK NO CHK DATE
1,901.76	063022	06/07/2022	MAY22	L501 Ameren Illinois	0/2022 PRTD 15	4220646 06/30/2022
1,901.76	4220646 TOTAL:	CHECK				
12.11	063022	06/02/2022	MAY22MainGT	L501 Ameren Illinois	0/2022 PRTD 15	4220647 06/30/2022
12.11	4220647 TOTAL:	CHECK				
2,000.00	063022	06/09/2022	060922	1069 John Bannister	0/2022 PRTD 40	4220648 06/30/2022
2,000.00	4220648 TOTAL:	CHECK				
504.00	063022	05/25/2022	80122919	2031 Best-One Fleet Servi	0/2022 PRTD 20	4220649 06/30/2022
2,880.63	063022	05/25/2022	80122962			
436.00	063022	05/26/2022	80123014			
1,313.30	063022	06/07/2022	80123275			
5,133.93	4220649 TOTAL:	CHECK				
719.19	063022	05/27/2022	12	L436 City of Highland	0/2022 PRTD 14	4220650 06/30/2022
606.60	063022	05/27/2022	13			
324.93	063022	05/27/2022	14			
756.92	063022	06/14/2022	15			
2,407.64	4220650 TOTAL:	CHECK				
5,000.00	063022	06/10/2022	2022-005	LOO8 City of Collinsville	0/2022 PRTD 10	4220651 06/30/2022
5,000.00	4220651 TOTAL:	CHECK				
16,773.75	200029 063022	05/31/2022 122	INV-23408	1048 Dovetail Inc.	0/2022 PRTD 40	4220652 06/30/2022
16,773.75	4220652 TOTAL:	CHECK				
27,949.74	063022	05/23/2022	155241	L507 Energy Petroleum Co	0/2022 PRTD 15	4220653 06/30/2022
31,892.14	063022	06/09/2022	168378			

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CASH ACCOUNT: 10000000 10 CHECK NO CHK DATE TYPE V		INVOICE	INV DATE PO	WARRANT	NET
			CHECK	4220653 TOTAL:	59,841.88
4220654 06/30/2022 PRTD	1029 Fort Russell Townshi	060522	06/05/2022	063022	240.65
		061322	06/13/2022	063022	214.77
			CHECK	4220654 TOTAL:	455.42
4220655 06/30/2022 PRTD	4042 Illinois Power Marke	421122122051	06/08/2022	063022	6,477.67
			CHECK	4220655 TOTAL:	6,477.67
4220656 06/30/2022 PRTD	4052 Illinois Oil Marketi	27139	04/30/2022 122	00048 063022	82,428.00
			CHECK	4220656 TOTAL:	82,428.00
4220657 06/30/2022 PRTD	3920 The Jerry Costello G	JUL22	06/01/2022	063022	7,000.00
			CHECK	4220657 TOTAL:	7,000.00
4220658 06/30/2022 PRTD	1439 Juneau Associates, I	46602	04/30/2022	063022	19.10
		46603	04/30/2022	063022	970.71
			CHECK	4220658 TOTAL:	989.81
4220659 06/30/2022 PRTD	1437 Keller Construction,	061322	06/13/2022 122	00058 063022	45,692.09
		061422	06/14/2022 122	00076 063022	207,721.87
			CHECK	4220659 TOTAL:	253,413.96
4220660 06/30/2022 PRTD	1602 Madison County State	JUL22	06/01/2022	063022	8,000.00
			CHECK	4220660 TOTAL:	8,000.00
4220661 06/30/2022 PRTD	4067 Madison County Trans	060922	06/09/2022	063022	183,000.00
			CHECK	4220661 TOTAL:	183,000.00
4220662 06/30/2022 PRTD	1874 Main Street Communit	060622	06/06/2022	063022	1,139.56

06/21/2022 08:43 | Madison County Mass Transit District tpohlman | CHECK REGISTER

CASH ACCOUNT: 10000000 10 ECK NO CHK DATE TYPE N		HER INVOICE	INV DATE PO	WARRANT	NET
			CHECK	4220662 TOTAL:	1,139.56
220663 06/30/2022 PRTD	1698 O'Brien Tire & Auto	0236649	05/25/2022	063022	2,094.39
		0236650	05/25/2022	063022	257.00
		0236770	06/01/2022	063022	2,580.13
		0236858	06/07/2022	063022	2,397.14
		0237008	06/14/2022	063022	2,235.96
		0237012	06/14/2022	063022	126.23
		0237039	06/15/2022	063022	30.00
		0237050	06/16/2022	063022	-82.34
			CHECK	4220663 TOTAL:	9,638.49
220664 06/30/2022 PRTD	1173 Oates Associates	35256	05/23/2022	063022	12,740.8
		35354	06/15/2022	063022	5,757.50
		35357	06/15/2022	063022	9,895.2
			CHECK	4220664 TOTAL:	28,393.6
220665 06/30/2022 PRTD	2044 Petroleum Traders Co	1773595	05/23/2022	063022	31,450.43
		1775156	05/27/2022	063022	33,113.9
		1776475	06/01/2022	063022	34,160.99
		1777440	06/03/2022	063022	36,333.7
		1778437	06/07/2022	063022	36,999.7
		1779811	06/10/2022	063022	37,025.6
			CHECK	4220665 TOTAL:	209,084.5
220666 06/30/2022 PRTD	1806 Schwartzkopf Printin	85864	05/20/2022 122	00081 063022	350.0
			CHECK	4220666 TOTAL:	350.00

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CHECK REGISTER

|P 5 |apcshdsb

CASH ACCOUNT: 10000000 10101 Checking Account CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET 40683 063022 588.00 4220667 06/30/2022 PRTD 4061 Sheppard, Morgan & S 05/23/2022 4220667 TOTAL: 588.00 CHECK 4220668 06/30/2022 PRTD 3896 Southern Bus and Mob 11388 05/24/2022 12200024 063022 112,951.30 4220668 TOTAL: CHECK 112,951.30 4220669 06/30/2022 PRTD 3897 SSPRF 061622 06/16/2022 063022 21.20 4220669 TOTAL: 21.20 CHECK 4220670 06/30/2022 PRTD 4007 Stutz Excavating Inc 061422 06/14/2022 12100143 063022 173,851.50 4220670 TOTAL: 173,851.50 CHECK 4220671 06/30/2022 PRTD 3980 The Bancorp Bank 549951 05/31/2022 12100078 063022 706.54 4220671 TOTAL: 706.54 CHECK 3965 UPS Supply Chain Sol 42.97 4220672 06/30/2022 PRTD 1579452295 06/10/2022 063022 CHECK 4220672 TOTAL: 42.97 06/08/2022 12100097 063022 4220673 06/30/2022 PRTD 4004 Victory Lane Ford 060922 33,962.00 CHECK 4220673 TOTAL: 33,962.00 1506 Village of Glen Carb 06/07/2022 4220674 06/30/2022 PRTD INV00532 063022 1,328.80 4220674 TOTAL: 1,328.80 CHECK 06/01/2022 12100127 063022 4220675 06/30/2022 PRTD 3923 Xerox Corporation 016330514 141.00 141.00 CHECK 4220675 TOTAL:

NUMBER OF CHECKS 38

\*\*\* CASH ACCOUNT TOTAL \*\*\*

AMOUNT

2,773,549.87

TOTAL PRINTED CHECKS 38

2,773,549.87

\*\*\* GRAND TOTAL \*\*\* 2,773,549.87

06/21/2022 09:49 tpohlman	Madison C  ELECTRONI	ounty Mass Transit Distr CE FUNDS TRANSFER REGIST	rict FER						P 1  apcshdsb
CASH ACCOUNT: 1000 CHECK NO CHK DATE	00000 10101 TYPE VEND		VOUCHER	INVOICE		INV DATE	PO	WARRANT	NET
9220037 06/30/202	2 EFT 40	13 Andrew Economy		MAY22		06/03/2022		063022	5.85
						CHEC	:K	9220037 TOTAL:	5.85
9220038 06/30/202	2 EFT 39	82 Ronald L. Jedda		MAY22		06/07/2022		063022	35.45
						CHEC	:K	9220038 TOTAL:	35.45
9220039 06/30/202	2 EFT 39	94 J. Kelly Schmidt		MAY22		06/03/2022		063022	9.36
						CHEC	:K	9220039 TOTAL:	9.36
			N	UMBER OF CHECKS	3	*** CASH	I ACC	COUNT TOTAL ***	50.66
					÷	COUNT		AMOUNT	
			Т	OTAL EFT'S		3		50.66	

\*\*\* GRAND TOTAL \*\*\* 50.66

06/28/2022 12:09   Madison County Mass Transit District tpohlman   ELECTRONIC FUNDS TRANSFER REGISTER			P 1  apcshdsb
CASH ACCOUNT: 10000000 10101 Checking Account CHECK NO CHK DATE TYPE VENDOR NAME VOU	CHER INVOICE	INV DATE PO WARRANT	NET
9220041 06/23/2022 PRTD 1737 Wheatland Title Comp	062322	06/23/2022 EFT0623	47,525.00
		CHECK 9220041 TOTAL:	47,525.00
	NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL ***	47,525.00
		COUNT AMOUNT	
	TOTAL PRINTED CHECKS	1 47,525.00	
		*** GRAND TOTAL ***	47,525.00

|Madison County Mass Transit District |ELECTRONIC FUNDS TRANSFER REGISTER 06/28/2022 11:08 |P 1 |apcshdsb tpohlman CASH ACCOUNT: 10000000 10101 CHECK NO CHK DATE TYPE VENDOR NAME Checking Account VOUCHER INVOICE INV DATE PO WARRANT NET 062922 9220040 06/29/2022 PRTD 4064 FTA 145,212.00 06/28/2022 EFT0629 CHECK 9220040 TOTAL: 145,212.00 NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 145,212.00 COUNT **AMOUNT** 1 TOTAL PRINTED CHECKS 145,212.00

\*\*\* GRAND TOTAL \*\*\*

145,212.00

	son County Mass Transit District K REGISTER				P 1  apcshdsb
CASH ACCOUNT: 10000000 : CHECK NO CHK DATE TYPE		INVOICE	INV DATE PO	) WARRANT	NET
4220676 06/30/2022 PRTD	1050 Ameren Illinois	MAY22	06/15/2022	063022в	1,256.25
			CHECK	4220676 TOTAL:	1,256.25
4220677 06/30/2022 PRTD	1501 Ameren Illinois	062222	06/22/2022	063022в	26.33
			CHECK	4220677 TOTAL:	26.33
4220678 06/30/2022 PRTD	1501 Ameren Illinois	062222ATC	06/22/2022	063022в	52.68
			CHECK	4220678 TOTAL:	52.68
4220679 06/30/2022 PRTD	2031 Best-One Fleet Servi	80123585	06/15/2022	063022в	350.00
		80123802	06/22/2022	063022в	383.50
			CHECK	4220679 TOTAL:	733.50
4220680 06/30/2022 PRTD	1008 City of Collinsville	2022-006	06/21/2022	063022в	5,000.00
			CHECK	4220680 TOTAL:	5,000.00
4220681 06/30/2022 PRTD	1507 Energy Petroleum Co	170465	06/21/2022	063022в	28,723.71
			CHECK	4220681 TOTAL:	28,723.71
4220682 06/30/2022 PRTD	4062 Fossil Industries	F97027	04/26/2022 122	200079 063022в	374.00
			CHECK	4220682 TOTAL:	374.00
4220683 06/30/2022 PRTD	1014 Granite City Townshi	061322	06/13/2022	063022в	462.66
			CHECK	4220683 TOTAL:	462.66
4220684 06/30/2022 PRTD	4042 Illinois Power Marke	421122122061	06/27/2022	063022в	6,106.92
			CHECK	4220684 TOTAL:	6,106.92
4220685 06/30/2022 PRTD	1220 Illinois American Wa	062422GCTC	06/24/2022	063022в	260.77
			CHECK	4220685 TOTAL:	260.77

06/29/2022 09:12 tpohlman |Madison County Mass Transit District |CHECK REGISTER

CHECK REGISTER

P 2 apcshdsb

CASH ACCOUNT: 10000000 10 CHECK NO CHK DATE TYPE N		INVOICE	INV DATE PO	WARRANT	NET
4220686 06/30/2022 PRTD	1220 Illinois American Wa	1222ILRt3PR	06/24/2022	063022в	151.01
			CHECK	4220686 TOTAL:	151.01
4220687 06/30/2022 PRTD	1439 Juneau Associates, I	46604	04/30/2022	063022в	2,919.00
			CHECK	4220687 TOTAL:	2,919.00
4220688 06/30/2022 PRTD	1874 Main Street Communit	061422	06/28/2022	063022в	235.40
			CHECK	4220688 TOTAL:	235.40
4220689 06/30/2022 PRTD	4009 Midway Trailer Sales	062822	06/27/2022 122	00092 063022в	6,069.00
			CHECK	4220689 TOTAL:	6,069.00
4220690 06/30/2022 PRTD	1698 O'Brien Tire & Auto	0237148	06/23/2022	063022в	2,443.72
			CHECK	4220690 TOTAL:	2,443.72
4220691 06/30/2022 PRTD	2044 Petroleum Traders Co	1781053	06/15/2022	063022в	37,103.48
		1782359	06/20/2022	063022в	36,475.89
		1783147	06/22/2022	063022в	36,393.78
		1784015	06/24/2022	063022в	35,494.23
			CHECK	4220691 TOTAL:	145,467.38
4220692 06/30/2022 PRTD	1506 Village of Glen Carb	062222GLPR	06/22/2022	063022в	10.80
			CHECK	4220692 TOTAL:	10.80
4220693 06/30/2022 PRTD	3923 Xerox Corporation	016456682	06/04/2022 121	.00127 063022в	57.00
		016456683	06/04/2022 121	.00127 063022в	152.00
			CHECK	4220693 TOTAL:	209.00

06/29/2022	09:12
tpohlman	

|Madison County Mass Transit District |CHECK REGISTER

|P 3 |apcshdsb

NUMBER OF CHECKS 18 \*\*\* CASH ACCOUNT TOTAL \*\*\*

AMOUNT

200,502.13

TOTAL PRINTED CHECKS

200,502.13 18

COUNT

\*\*\* GRAND TOTAL \*\*\*

200,502.13

Management Report of Revenue and Expe	Current  Month	Current <u>YTD</u>	Prior <u>YTD</u>	Percentage Increase / (Decrease) Over Prior YTD	FY22 Budget	Budget % Expended (92% of FY)
Revenue						
Operating Revenue						
Sales Tax Revenue	\$843,552.01	\$11,249,485.17	\$9,787,354.21	15%	\$9,500,000	118%
Interest Income	33,277.02	520,212.12	891,220.23	-42%	675,000	77%
IDOT Operating Assistance	1,640,236.83	16,209,284.79	14,052,801.71	15%	16,500,000	98%
Federal CARES Act Funding	0.00	1,964,992.00	3,728,083.00	-47%	4,875,000	40%
Local Sales Tax Reform Fund	280,677.27	3,398,024.46	3,966,460.70	-14%	3,000,000	113%
CMAQ Rideshare Marketing and Outreach	0.00	269,978.00	311,214.00	-13%	709,000	38%
Commuter Initiative	0.00	34,065.06	41,191.46	-17%	75,000	45%
Fares	19,031.25	434,235.00	366,341.93	19%	540,000	80%
Other Revenue	146,010.00	358,912.48	229,296.92	57%	141,000	255%
Lease/Rental Income	0.00	47,747.69	20,170.18	137%	0	0%
Total Operating Revenue	\$2,962,784.38	\$34,486,936.77	\$33,394,134.34	3%	\$36,015,000	96%
Capital Revenue	<del>+2,002,101100</del>	ψο ι, ισσ,σσσιι ι	<del>+ + + + + + + + + + + + + + + + + + + </del>	-	<del>+++++++++++++++++++++++++++++++++++++</del>	0070
FTA Transit Admin Section 5307	\$2,641.00	\$318,688.00	\$822,943.00	-61%	\$10,166,100	3%
FTA Transit Admin Section 5339	0.00	0.00	0.00	0%	0	0%
Congestion Mitigation Air Quality	0.00	0.00	0.00	100%	4,482,000	0%
Rebuild Illinois	0.00	126,914.25	0.00	100%	14,757,000	1%
Illinois Department of Transportation	90,584.58	94.547.45	242,537.74	0%	6,000,000	2%
Illinois Department of Natural Resources	0.00	0.00	0.00	0%	741,000	0%
Intergovernmental Agreements	0.00	0.00	0.00	0%	741,000	0%
Metro East Park and Recreation District	34,191.65	288,221.65	232,135.81	24%	2,350,000	12%
Future Grants	0.00	0.00	0.00	0%	25,996,100	0%
	\$127,417.23	\$828,371.35	\$1,297,616.55	- 0% - 0% -	\$64,492,200	1%
Total Capital Revenue  Total Revenues	\$3,090,201.61	\$35,315,308.12	\$34,691,750.89	- 0% - 2% -	\$100,507,200	35%
Total Revenues	φ3,090,201.01	φ35,3 15,306.1Z	\$34,091,730.09	- <sup>270</sup> -	\$100,507,200	33%
Expenses						
Operating Expenses						
Fixed Route and Paratransit	\$1,925,026.19	\$25,318,784.45	\$23,537,114.13	8%	\$28,530,000	89%
ACT Administrative Contract	434,934.00	434,934.00	400,000.00	9%	435,000	100%
Rideshare	74,502.70	741,005.50	750,148.48	-1%	1,047,000	71%
Professional and Other Services	15,000.00		230,377.49	-6%		67%
	,	217,200.00	·		326,000	41%
Trustee Expenses	1,127.16	12,205.30	12,149.08	0% 7%	30,000	
District Office Expenses	30,377.78	385,409.09	361,179.48		620,000	62%
Facilities Maintenance	90,926.66	886,662.79	711,283.29	25%	995,000	89%
District Budget Contingency	0.00	0.00	0.00		10,000	0%
Total Operating Expenses	\$2,571,894.49	\$27,996,201.13	\$26,002,251.95	- 8% -	\$31,993,000	88%
Capital Expenses	¢E40 246 07	<b>₾○ ○○○ □1○ ○</b> 7	<b>CODE 404 00</b>	2220/	<b>000 400 705</b>	100/
Bikeways	\$510,346.07	\$2,888,516.37	\$895,401.99	223%	\$29,482,705	10%
Bus Station/Stops and Park & Ride	562.00	294,233.75	963,660.14	-69%	13,596,000	2%
Cooperative Police Bicycle Grant Program	0.00	0.00	7,907.94	-100%	50,000	0%
Facility Improvements	9,475.00	249,853.99	791,129.17	-68%	20,160,000	1%
Maintenance Equipment	82,428.00	184,834.00	380,543.50	-51%	290,000	64%
MIS Equipment	0.00	27,922.86	65,813.00	-58%	3,050,000	1%
Transit Support Equipment	0.00	0.00	32,690.00	0%	95,300	0%
Vehicles - Buses	112,951.30	327,925.96	120,547.11	172%	23,291,000	1%
Vehicles - Rideshare Vans	0.00	67,924.00	0.00	100%	882,000	8%
Vehicles - Transit Support	5,435.00	5,435.00	0.00	100%	211,000	3%
Contingency	0.00	0.00	0.00	0% _	2,000,000	0%
Total Capital Expenses	\$721,197.37	\$4,046,645.93	\$3,257,692.85	_ 24% _	\$93,108,005	4%
Total Expenses	\$3,293,091.86	\$32,042,847.06	\$29,259,944.80	_ 10% _	\$125,101,005	26%
Excess Revenue Over (Under) Expenses	(\$202,890.25)	\$3,272,461.06	\$5,431,806.09	-40%	(\$24,593,805)	(13%)

#### Madison County Mass Transit District Income Statement with Budget Variance for the Period Ended May 31, 2022

Description	Current Period			Year to Date				
	<u>Actual</u>	<u>Budget</u>	<u>Deviation</u>	<u>Pct</u>	<u>Actual</u>	<u>Budget</u>	<u>Deviation</u>	Pct ytd
OPERATING REVENUE								
Sales Tax Revenue	843,552.01	791,666.67	51,885.34	106.55	11,249,485.17	8,708,333.34	2,541,151.83	129.18
Interest Income	33,277.02	56,250.00	-22,972.98	59.16	520,212.12	618,750.00	-98,537.88	84.07
IDOT Operating Assistance	1,640,236.83	1,375,000.00	265,236.83	119.29	16,209,284.79	15,125,000.00	1,084,284.79	107.17
Federal CARES Act Funding	0.00	406,250.00	-406,250.00	0.00	1,964,992.00	4,468,750.00	-2,503,758.00	43.97
Local Sales Tax Reform Fund	280,677.27	250,000.00	30,677.27	112.27	3,398,024.46	2,750,000.00	648,024.46	123.56
CMAQ Rideshare Marketing & Outreach	0.00	59,083.33	-59,083.33	0.00	269,978.00	649,916.66	-379,938.66	41.54
Commuter Initiative	0.00	6,250.00	-6,250.00	0.00	34,065.06	68,750.00	-34,684.94	49.55
Fares	19,031.25	45,000.00	-25,968.75	42.29	434,235.00	495,000.00	-60,765.00	87.72
Other Revenue	146,010.00	11,750.00	134,260.00	1,242.64	358,912.48	129,250.00	229,662.48	277.69
Lease/Rental Income	0.00	0.00	0.00	0.00	47,747.69	0.00	47,747.69	0.00
TOTAL OPERATING REVENUE	2,962,784.38	3,001,250.00	-38,465.62	98.72	34,486,936.77	33,013,750.00	1,473,186.77	104.46
TOTAL OF ENATING NEVENOL	2,902,704.30	3,001,230.00	-30,403.02	30.72	54,400,950.77	33,013,730.00	1,470,100.77	104.40
CAPITAL REVENUE								
Fed Transit Admin Section 5307	2,641.00	887,175.00	-884,534.00	0.30	318,688.00	9,278,925.00	-8,960,237.00	3.43
Congestion Mitigation Air Quality	0.00	373,500.00	-373,500.00	0.00	0.00	4,108,500.00	-4,108,500.00	0.00
Rebuild Illinois	0.00	1,229,750.00	-1,229,750.00	0.00	126,914.25	13,527,250.00	-13,400,335.75	0.94
Illinois Dept of Transportation	90,584.58	500,000.00	-409,415.42	18.12	94,547.45	5,500,000.00	-5,405,452.55	1.72
Illinois Dept of Natural Resources	0.00	61,750.00	-61,750.00	0.00	0.00	679,250.00	-679,250.00	0.00
Metro East Park and Recreation District	34,191.65	195,833.33	-161,641.68	17.46	288,221.65	2,154,166.66	-1,865,945.01	13.38
Future Grants	0.00	2,166,341.67	-2,166,341.67	0.00	0.00	23,829,758.34	-23,829,758.34	0.00
TOTAL CAPITAL REVENUE	127,417.23	5,414,350.00	-5,286,932.77	2.35	828,371.35	59,077,850.00	-58,249,478.65	1.40
TOTAL REVENUES	3,090,201.61	8,415,600.00	-5,325,398.39	36.72	35,315,308.12	92,091,600.00	-56,776,291.88	38.35
OPERATING EXPENSES								
Fixed Route and Paratransit	1,925,026.19	2,808,750.00	-883,723.81	68.54	25,318,784.45	25,721,250.00	-402,465.55	98.44
ACT Administrative Contract	434,934.00	42,500.00	392,434.00	1,023.37	434,934.00	392,500.00	42,434.00	110.81
Rideshare	74,502.70	45,583.33	28,919.37	163.44	741,005.50	1,001,416.66	-260,411.16	74.00
Professional and Other Services	15,000.00	27,166.67	-12,166.67	55.21	217,200.00	298,833.34	-81,633.34	72.68
Trustee Expenses	1,127.16	2,500.00	-1,372.84	45.09	12,205.30	27,500.00	-15,294.70	44.38
District Office Expenses	30,377.78	51,666.67	-21,288.89	58.80	385,409.09	568,333.34	-182,924.25	67.81
Facilities Maintenance	90,926.66	99,583.33	-8,656.67	91.31	886,662.79	895,416.66	-8,753.87	99.02
District Budget Contingency	0.00	-411,666.67	411,666.67	0.00	0.00	421,666.66	-421,666.66	0.00
TOTAL OPERATING EXPENSES	2,571,894.49	2,666,083.33	-94,188.84	96.47	27,996,201.13	29,326,916.66	-1,330,715.53	95.46
CAPITAL EXPENSES								
Bikeways	510,346.07	2,483,318.19	-1,972,972.12	20.55	2,888,516.37	26,999,386.45	-24,110,870.08	10.70
Bus Station/Stops and Park & Ride	562.00	1,133,000.00	-1,132,438.00	0.05	294,233.75	12,463,000.00	-12,168,766.25	2.36
Cooperative Police Bicycle Grant Program	0.00	4,166.67	-4,166.67	0.00	0.00	45,833.34	-45,833.34	0.00
Facility Improvements	9,475.00	1,730,000.00	-1,720,525.00	0.55	249,853.99	18,430,000.00	-18,180,146.01	1.36
Maintenance Equipment	82,428.00	24,166.67	58,261.33	341.08	184,834.00	265,833.34	-80,999.34	69.53
MIS Equipment	0.00	254,166.67	-254,166.67	0.00	27,922.86	2,795,833.34	-2,767,910.48	1.00
Transit Support Equipment	0.00	7,941.67	-7,941.67	0.00	0.00	87,358.34	-87,358.34	0.00
Vehicles - Buses	112,951.30	1,940,916.67	-1,827,965.37	5.82	327,925.96	21,350,083.34	-21,022,157.38	1.54
Vehicles - Rideshare Vans	0.00	73,500.00	-73,500.00	0.00	67,924.00	808,500.00	-740,576.00	8.40
Vehicles - Transit Support	5,435.00	17,583.33	-12,148.33	30.91	5,435.00	193,416.66	-187,981.66	2.81
Contingency	0.00	166,666.67	-166,666.67	0.00	0.00	1,833,333.34	-1,833,333.34	0.00
TOTAL CAPITAL EXPENSES	721,197.37	7,835,426.54	-7,114,229.17	9.20	4,046,645.93	85,272,578.15	-81,225,932.22	4.75
TOTAL EXPENSES	3,293,091.86	10,501,509.87	-7,208,418.01	31.36	32,042,847.06	114,599,494.81	-82,556,647.75	27.96
EXCESS REVENUE OVER EXPENSE	-202,890.25	-2,085,909.87	1,883,019.62	9.73	3,272,461.06	-22,507,894.81	25,780,355.87	-14.54

ASSETS	
Checking Account	28,561.82
Savings Accounts	90,365.87
Illinois Funds Investment Pool	2,286,415.65
Investments	59.342.000.00
Inventory	932,846.83
Accounts Receivable	19,031.25
Other Receivables	113,977.00
Sales Tax Receivable	3,226,774.99
Interest Receivable	48,003.76
Prepaid Expenses	1,218,957.02
TOTAL ASSETS	67,306,934.19
LIABILITIES	
Accounts Payable	3,691,748.15
Retainage Payable	174,223.79
TOTAL LIABILITIES	3,865,971.94
FUND BALANCE	
Nonspendable Fund Balance	1,861,001.36
Assigned Fund Balance	28.615.804.64
Beginning Unassigned Fund Balance	29,691,695.19
Excess Revenue Over Expenses	3,272,461.06
Total Unassigned Fund Balance	32,964,156.25
TOTAL FUND BALANCE	63,440,962.25
TOTAL LIABILITIES AND FUND BALANCE	67,306,934.19

# MCT DETAILED SCHEDULE OF INVESTMENTS AT MAY 31, 2022

	AIW	AY 31, 2022				
	DUDCHASE	CD OR ACCOUNT	MATURITY	INTEREST	CERTIFICATE	WEIGHTED AVERAGE
INSTITUTION	PURCHASE DATE	NUMBER	DATE	RATES	AMOUNT	INTEREST
	DATE	NUMBER	DATE	RATES	AWOUNT	INTEREST
INVESTMENTS PURCHASED DIRECTLY BY MCT						
CERTIFICATES OF DEPOSIT (CD)	44.00.40			0.0=0/		
Bank of Hillsboro	11-08-19	***78499	11-08-22	2.25%	2,000,000.00	
Bank of Hillsboro	11-23-20	***74439	11-23-22	0.75%	1,000,000.00	
Bank of Hillsboro	03-06-20	***72369	12-06-22	1.95%	1,000,000.00	
Bank of Hillsboro	03-06-20	***77371	02-06-23	1.95%	1,000,000.00	
Bank of Hillsboro	11-01-21	***71687	11-01-23	0.35%	942,000.00	
Bank of Hillsboro	11-23-20	***79783	11-23-23	0.85%	1,000,000.00	
Bank of Hillsboro	12-23-20	***77918	12-23-23	0.75%	250,000.00	
Bradford National Bank	11-01-21	***40312	05-01-24	0.50%	1,000,000.00	
Carrollton Bank	03-29-21	***07550	05-29-23	0.41%	500,000.00	
Carrollton Bank	03-29-21	***07551	08-29-23	0.41%	500,000.00	
Carrollton Bank	03-29-21	***07552	10-29-23	0.41%	500,000.00	
Carrollton Bank	12-23-20	***07459	12-23-23	0.50%	1,000,000.00	
Carrollton Bank	03-29-21	***07553	01-29-24	0.46%	500,000.00	
Carrollton Bank	03-29-21	***07554	02-29-24	0.46%	500,000.00	
Citizens Equity First Credit Union	11-15-19	***86203	08-15-22	1.88%	1,000,000.00	
Citizens Equity First Credit Union	11-15-19	***86202	09-15-22	1.88%	1,000,000.00	
Citizens Equity First Credit Union	12-23-20	***86200	01-23-23	0.50%	2,000,000.00	
Citizens Equity First Credit Union	12-23-20	***86201	03-23-23	0.50%	1,000,000.00	
FCB Banks	06-10-19	***66539	06-10-22	2.87%	1,000,000.00	
FCB Banks	07-11-19	***66720	07-11-22	2.66%	1,000,000.00	
FCB Banks	11-23-20	***56720	06-23-23	0.65%	1,500,000.00	
State Bank of St. Jacob	07-27-20	***12351 ***12370	07-27-22	1.00%	630,000.00	
State Bank of St. Jacob	08-25-20	***12370 ***20070	08-25-22	0.85%	480,000.00	
United Community Bank	09-02-20	***20970	09-02-23	0.95%	1,000,000.00	
TOTAL CD'S					22,302,000.00	1.18%
CERTIFICATES OF REPOSIT ACCOUNT RECISTRY	CEDVICE (CDADO	• • • • • • • • • • • • • • • • • • • •				
CERTIFICATES OF DEPOSIT ACCOUNT REGISTRY			02.20.24	0.740/	E00 000 00	
Bank of Belleville Edwardsville Bank	04-01-21	***89108 ***70579	03-28-24	0.71% 0.75%	500,000.00	
	10-08-20		10-06-22	0.75%	1,000,000.00	
Edwardsville Bank	11-04-21 02-04-21	***93402 ***14073	11-03-22 03-30-23	0.25%	1,000,000.00	
Edwardsville Bank Edwardsville Bank	04-01-21	***87288	10-19-23	0.60%	1,000,000.00 500,000.00	
Edwardsville Bank	04-01-21	***87296	03-28-24	0.45%	540,000.00	
Town and Country Bank	11-04-21	***96959	05-26-24	0.33%	1,000,000.00	
Town and Country Bank Town and Country Bank	02-03-22	***32172	08-01-24	1.00%	1,000,000.00	
Town and Country Bank	11-04-21	***96916	11-28-24	0.81%	500,000.00	
Town and Country Bank	02-03-22	***32334	01-30-25	1.25%	500,000.00	
Town and Country Bank	02-03-22	32334	01-30-23	1.2370	300,000.00	
TOTAL CDARS					7,540,000.00	0.65%
TOTAL INVESTMENTS PURCHASED DIRECTLY BY MCT					29,842,000.00	
TOTAL INVESTMENTS IN PORTFOLIO MANAGED BY BUS	SEY BANK (SEE SEF	PARATE REPOR	T FOR DETAILS)	varies	29,500,000.00	varies
GRAND TOTAL MCT INVESTMENTS					59,342,000.00	
CASH ACCOUNTS						
MCT checking account				0.10%	28,561.82	
MCT savings accounts				0.10%	90,365.87	
Illinois Funds investment pool				0.902%	2,286,415.65	0.0001
TOTAL CASH					2,405,343.34	0.86%
TOTAL CASH AND INVESTMENTS					61.747.343.34	
. O O . O					01,171,070.07	





# Madison County Mass Transit District Agency

## **STATEMENT REPORT**

As of 5/31/2022

**ACCOUNTS** 

Madison County Mass Transit District Agency

# Monthly Market Update

(as of 5/31/2022)

## **Economic Recap**

- Throughout the month of May, investors had to face the prospects of an economic slowdown impacted by accelerating inflation, rising
  interest rates, the ongoing war in Ukraine and lukewarm corporate earnings reports. Despite suggestions from Federal Reserve Chair
  Jerome Powell that the central bank is not likely to raise interest rates by 75 basis points, stubbornly high inflation has set the Fed on a
  path of quantitative tightening and interest-rate advances that presents a risk to economic growth.
- First-quarter gross domestic product contracted at an annualized rate of 1.5% after increasing nearly 7.0% to end 2021. Nevertheless, there were some positive signs in May. Consumer spending continued to increase, and some high-end retail earnings reports gave investors a reason to believe the economy could weather the storm.
- Employment rose by 428,000 in April, about the same increase as in March. Notable job gains occurred in leisure and hospitality, manufacturing, and transportation and warehousing. However, employment is down by 1.2 million, or 0.8%, from its pre-pandemic level in February 2020. In April, the unemployment rate remained at 3.6%. The number of unemployed persons remained relatively unchanged at 5.9 million. These measures are little different from their pre-pandemic values in February 2020 (3.5% and 5.7 million, respectively). Over the last 12 months, average hourly earnings rose by 5.5%.
- Sales of existing homes declined for the third consecutive month, falling 2.4% in April after dropping 2.7% in March. Year over year, existing home sales were 5.9% under the April 2021 estimate. According to the latest survey from the National Association of Realtors®, home shoppers are feeling the effects of rising mortgage rates and higher home prices. The median existing home price was \$391,200 in April, up from \$374,800 in March and 14.8% more than April 2021 (\$347,100).

## **Economic Data**

	<u>Current</u>	20-Year Average	<u>Percentile</u>
Unemployment Rate	3.6%	6.1%	1.2%
CPI YoY (Urban)	8.3%	2.3%	99.5%
Inflation Expectations (5-Year)	3.3%	1.9%	99.5%
Fed Deficit (% of GDP)	4.9%	5.0%	67.1%
Household Debt/Income (Disposable)	99%	112%	15.1%
Housing Affordability Index	148.1	153.8	38.3%
US Dollar Index	103	89	96.6%

Source: Bloomberg

# Monthly Market Update

(as of 5/31/2022)

## **Equity Recap**

- U.S. stocks finished May on a positive note, rallying nearly 6% from the lows reached mid-month and snapping a seven-week losing streak. The S&P 500 has avoided bear market territory for now, closing the month 13% below all-time highs reached January 3. Investors appeared to be less concerned, at least temporarily, about risks of tighter monetary policy given incremental signs of economic weakness. The S&P 500's valuation also appears less stretched, with the P/E based on forward 12-month earnings-per-share forecasts approaching its 25-year average.
- Energy stocks continued to lead the market in May, gaining almost 16%, while Real Estate, Consumer Discretionary and Consumer Staples stocks declined around 5%. Value continued to outperform growth, leaving intact the trend in place since January. Mid-caps outperformed the S&P 500, while small caps slightly lagged.
- International indices also delivered small gains in May as the worst of China's COVID-19 lockdowns may be over. As the war in Ukraine continues, Europe is seeking new ways to sanction Russia. Just as in the U.S., high inflation poses ongoing risk to international markets.

## **Equity Data**

	1-Month	YTD	1-Year	3-Year	5-Year
S&P 500	0.2%	-12.8%	-0.3%	16.4%	13.4%
S&P 400 Midcap	0.7%	-11.0%	-6.6%	13.2%	9.5%
Russell 2000	0.1%	-16.6%	-17.0%	9.7%	7.7%
MSCI EAFE	0.9%	-11.0%	-9.8%	7.0%	4.8%
MSCI Emerging Markets	0.5%	-11.7%	-19.6%	5.3%	4.1%
MSCI ACWI	0.2%	-12.6%	-6.4%	12.3%	9.6%

Source: Bloomberg

# Monthly Market Update

(as of 5/31/2022)

## Fixed Income Recap

- For the first time this year, monthly bond returns were positive in May. The Bloomberg Intermediate US Government/Credit Index returned 0.74% for the month, improving its year-to-date return to -5.72%. Municipal returns were even better, with the Bloomberg Municipal Bond Intermediate-Short Index returning 1.36% for the month, and -4.69% YTD. Municipal bond yields are currently at their highest levels since the early days of the pandemic, with AAA rated, 10-year tax-exempt yields near 2.75%.
- For fixed income investors, the primary concern is in determining how far the Fed will go in order to curb inflation. The Fed has signaled that they will increase the Fed Funds rate by 0.50% at both the June and July meetings following their 0.50% increase on May 4. That would bring the Fed Funds rate up to 2.0% by late July, with three more rate-setting meetings later in the year. Fed Funds Futures are predicting a rate of 2.76% by year-end, implying that they will increase only 0.25% at each of the last three meetings this year.
- US Treasury yields hit their "pandemic" peak in May, with the 10-year Treasury yielding 3.13% on May 9, before falling back to 2.75% later in the month. This level is the highest since 2018, when the Fed was near the end of its last tightening cycle. The drop in yields was due, in part, to Fed commentary that indicated that by raising the funds rate by 0.50% now, there may be some flexibility on moving rates less quickly later in the year.

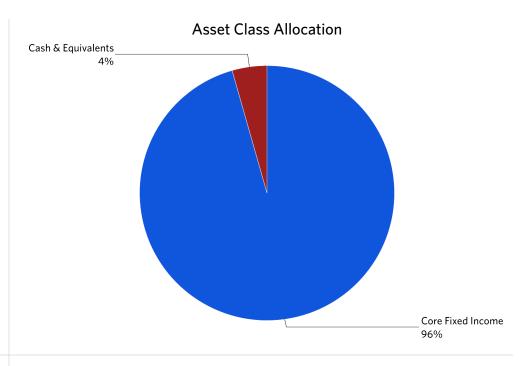
## **Fixed Income Data**

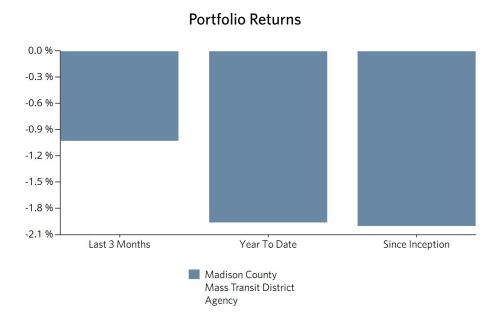
	1-Month	YTD	1-Year	3-Year	5-Year
Bloomberg US Treasury	0.2%	-8.3%	-7.5%	-0.3%	0.9%
Bloomberg US Corporate	0.9%	-11.9%	-10.3%	0.8%	1.9%
Bloomberg US Aggregate	0.6%	-8.9%	-8.2%	0.0%	1.2%
Bloomberg US High Yield	0.2%	-8.0%	-5.3%	3.3%	3.6%
Bloomberg Global Agg Ex-US	0.0%	-12.6%	-16.7%	-2.7%	-0.9%
Bloomberg US Municipal	1.5%	-7.5%	-6.8%	0.5%	1.8%

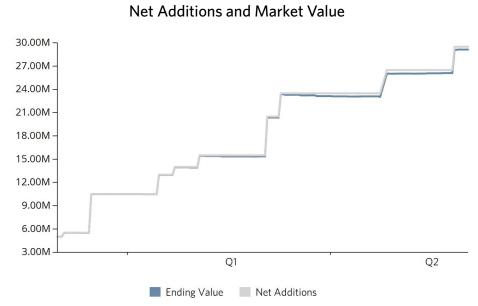
Source: Bloomberg

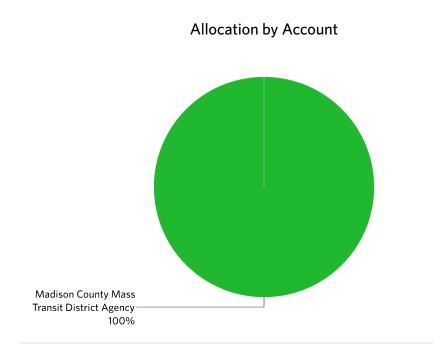
#### Portfolio Value Summary

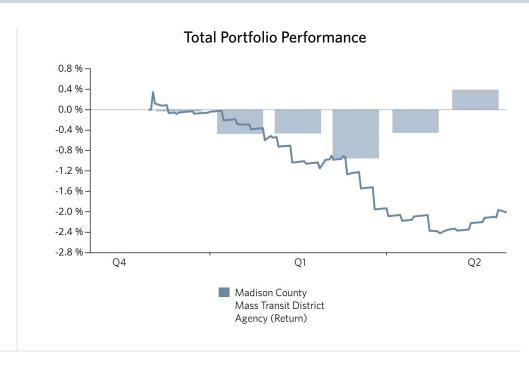
	Last 3 Months	Year To Date	Since 11/30/2021
Beginning Value	15,365,590	10,498,362	0
Net Additions	14,000,000	19,000,000	29,500,000
Gain/Loss	-228,683	-361,455	-363,094
Ending Value	29,136,906	29,136,906	29,136,906
Return	-1.0%	-2.0%	-2.0%
MSCI ALL COUNTRIES ACWI Return	-5.9%	-12.8%	-9.3%
BARCLAYS CAPITAL INTERMEDIATE GOV'T/CREDIT IN	-3.7%	-5.7%	-5.8%
S&P 500 TOTAL RETURN INDEX Return	-5.2%	-12.8%	-8.8%
MSCI DEVELOPED EAFE(USD)(TRN) Return	-5.2%	-11.3%	-6.8%
CONSUMER PRICE INDEX - (Monthly) Return	3.0%	4.8%	5.2%







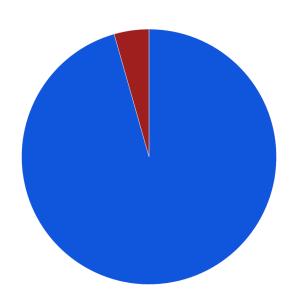




## **Summary of Portfolio Accounts**

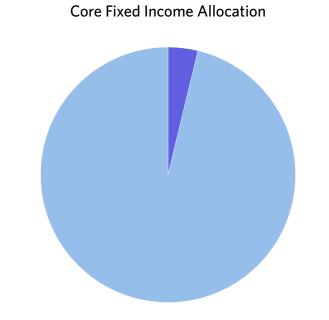
			Last 3 Months	Year To Date	Since 11/30/2021
	Ending Value	Allocation	Return	Return	Return
Madison County Mass Transit District Agency	29,136,906	100.0%	-1.0%	-2.0%	-2.0%
Madison County Mass Transit District Agency	29,136,906	100.0%	-1.0%	-2.0%	-2.0%





## Core Equity and Satellites Allocation





	Ending Value	Allocation
Madison County Mass Transit District Agency	29,136,906	100.0%
Core Fixed Income	27,849,298	95.6%
■ Cash & Equivalents	1,287,608	4.4%

#### No Data Available

	Ending Value	Allocation
Madison County Mass Transit District Agency	27,849,298	100.0%
Muni Bonds	1,050,703	3.8%
■ Taxable Bonds	26,798,595	96.2%



## Portfolio Appraisal

	Units	Cost Basis	Unit Cost	Ending Value	Price	Total UGL	Yield	Projected Income	
Madison County Mass Transit District Agency		29,514,279		29,136,906		-377,372	1.3%	382,400	
1035033783 - Madison County Mass Transit District Agency		29,514,279		29,136,906		-377,372	1.3%	382,400	
Muni Bonds		1,062,217		1,050,703		-11,514	1.8%	18,392	
CENTENNIAL INDPT SCH DIST NO 0 1.005% 02/01/2024	175,000	175,000	100	171,282	98	-3,718	1.0%	1,720	
PORT SEATTLE WASH REV 2.836% 05/01/2024	500,000	499,085	100	499,336	100	251	2.8%	14,180	
TEMPE ARIZ CTFS PARTN 0.623% 07/01/2024	400,000	388,132	97	380,085	95	-8,047	0.7%	2,492	
Taxable Bonds		27,164,454		26,798,595		-365,859	1.3%	356,177	
BANK HAPOALIM B M NEW YORK 0.35% 2022	245,000	245,000	100	244,853	100	-147	0.2%	429	
BANKUNITED NATL ASSN MIAMI 0.95% 2024	245,000	245,000	100	233,613	95	-11,387	1.0%	2,328	
BARCLAYS BK DEL 3.05% 2025	230,000	230,655	100	230,260	100	-395	3.0%	7,015	
BMO HARRIS BK NATL ASSN CHICAG 2.45% 2023	245,000	245,000	100	244,965	100	-35	2.5%	6,003	
BMW BK NORTH AMER UTAH 0.65% 2024	245,000	244,265	100	232,921	95	-11,344	0.7%	1,593	
CAPITAL ONE BANK (USA) NAT 2.65% 2024	235,000	244,938	104	234,098	100	-10,841	2.7%	6,228	
CITIBANK N A 3.55% 2023	230,000	242,836	106	233,794	102	-9,043	3.5%	8,165	
FEDERAL FARM CR BKS 0.07% 08/25/2022	350,000	349,517	100	349,167	100	-350	0.0%	123	
GOLDMAN SACHS BK USA 3% 2024	235,000	246,721	105	237,968	101	-8,753	3.0%	7,050	
INCREDIBLEBANK WAUSAU WIS 0.6% 2024	226,000	225,977	100	213,426	94	-12,551	0.6%	1,356	
MEDALLION BK UTAH 1.4% 2025	245,000	245,000	100	235,011	96	-9,989	1.5%	3,430	
MORGAN STANLEY BK N A 2.15% 2023	240,000	246,244	103	241,563	100	-4,681	2.1%	5,160	
SAFRA NATL BANK NEW YORK NY 0.2% 2023	150,000	149,550	100	147,536	98	-2,014	0.2%	300	
SALLIE MAE BK MURRAY UTAH 3.2% 2023	100,000	103,951	104	101,162	101	-2,789	3.2%	3,200	
SYNCHRONY BANK 0.65% 2024	145,000	144,339	100	137,669	95	-6,670	0.7%	943	
TEXAS EXCHANGE BK CROWLEY 1.35% 2025	245,000	245,000	100	234,925	96	-10,075	1.4%	3,308	
TOYOTA FINL SVGS BK HEND NV 0.6% 2024	178,000	176,487	99	169,673	95	-6,814	0.6%	1,068	
UNITED STATES TREAS NTS 0.125% 01/15/2024	500,000	494,571	99	482,405	96	-12,166	0.1%	625	
UNITED STATES TREAS NTS 0.125% 02/28/2023	500,000	498,709	100	493,519	99	-5,190	0.1%	625	
UNITED STATES TREAS NTS 0.125% 06/30/2022	1,000,000	999,023	100	999,901	100	877	0.1%	625	



## Portfolio Appraisal

	Units	Cost Basis	Unit Cost	Ending Value	Price	Total UGL	Yield	Projected Income
UNITED STATES TREAS NTS 0.125% 08/15/2023	500,000	496,642	99	487,877	98	-8,766	0.1%	625
UNITED STATES TREAS NTS 0.125% 12/31/2022	1,500,000	1,487,715	99	1,487,256	99	-459	0.1%	1,875
UNITED STATES TREAS NTS 0.375% 04/15/2024	500,000	496,368	99	480,966	96	-15,402	0.4%	1,875
UNITED STATES TREAS NTS 0.375% 07/15/2024	500,000	494,749	99	478,319	96	-16,430	0.4%	1,875
UNITED STATES TREAS NTS 0.5% 03/31/2025	1,500,000	1,404,668	94	1,411,175	94	6,507	0.5%	7,500
UNITED STATES TREAS NTS 0.75% 12/31/2023	1,450,000	1,421,543	98	1,418,221	97	-3,322	0.8%	10,875
UNITED STATES TREAS NTS 1.125% 01/15/2025	500,000	496,699	99	482,561	96	-14,138	1.2%	5,625
UNITED STATES TREAS NTS 1.375% 06/30/2023	1,500,000	1,503,069	100	1,495,869	99	-7,200	1.4%	20,625
UNITED STATES TREAS NTS 1.5% 03/31/2023	1,500,000	1,504,203	100	1,498,079	100	-6,125	1.5%	22,500
UNITED STATES TREAS NTS 1.5% 09/30/2024	950,000	955,588	101	928,671	98	-26,918	1.5%	14,250
UNITED STATES TREAS NTS 1.5% 11/30/2024	500,000	507,565	102	485,975	97	-21,590	1.5%	7,500
UNITED STATES TREAS NTS 1.625% 10/31/2023	500,000	507,801	102	495,967	99	-11,834	1.6%	8,125
UNITED STATES TREAS NTS 1.75% 09/30/2022	775,000	779,808	101	778,304	100	-1,505	0.9%	6,781
UNITED STATES TREAS NTS 1.75% 12/31/2024	1,450,000	1,444,324	100	1,427,388	98	-16,936	1.8%	25,375
UNITED STATES TREAS NTS 2% 02/15/2025	500,000	502,559	101	493,919	98	-8,639	2.0%	10,000
UNITED STATES TREAS NTS 2% 05/31/2024	500,000	511,634	102	495,000	99	-16,634	2.0%	10,000
UNITED STATES TREAS NTS 2% 06/30/2024	1,000,000	1,009,023	101	997,309	99	-11,715	2.0%	20,000
UNITED STATES TREAS NTS 2% 07/31/2022	350,000	353,055	101	352,881	100	-174	1.0%	3,500
UNITED STATES TREAS NTS 2% 10/31/2022	500,000	504,168	101	501,892	100	-2,277	1.0%	5,000
UNITED STATES TREAS NTS 2% 11/30/2022	500,000	503,800	101	500,955	100	-2,845	1.0%	5,000
UNITED STATES TREAS NTS 2.125% 03/31/2024	950,000	959,398	101	947,661	99	-11,737	2.1%	20,188
UNITED STATES TREAS NTS 2.125% 12/31/2022	500,000	507,225	101	505,664	100	-1,561	2.1%	10,625
UNITED STATES TREAS NTS 2.375% 02/29/2024	500,000	516,179	103	502,616	100	-13,563	2.4%	11,875
UNITED STATES TREAS NTS 2.75% 04/30/2023	500,000	511,305	102	504,035	101	-7,269	2.7%	13,750
UNITED STATES TREAS NTS 2.875% 09/30/2023	1,500,000	1,528,129	102	1,519,400	101	-8,729	2.8%	43,125
WEBBANK SALT LAKE CITY UTAH 0.75% 2023	245,000	245,000	100	239,001	97	-5,999	0.8%	1,838
WELLS FARGO BANK NATL ASSN 3.5% 2023	180,000	189,450	105	183,209	102	-6,242	3.4%	6,300



Madison County Mass Transit District Agency As of 5/31/2022 **Statement Report**Portfolio Appraisal

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## Portfolio Appraisal

	Units	Cost Basis	Unit Cost	Ending Value	Price	Total UGL	Yield	Projected Income
■ Money Markets		1,287,608		1,287,608		0	0.6%	7,832
GOLDMAN FED FUND 520	1.287.608	1.287.608	1	1.287.608	1	0	0.6%	7.832



**Madison County Mass Transit District** Agency As of 5/31/2022

**Statement Report** Disclaimer

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Our team of Wealth Management experts offers a wide array of solutions that can be customized around you, our client. Please let your advisor know if you would like to discuss one of these solutions.

#### Comprehensive and Goal-**Based Financial Planning**

- Retirement Plan Status Review
- **Estate Planning**
- **Asset Protection**
- Tax Planning
- Corporate Executive Stock Option Strategies

#### **Retirement Planning**

- Income Planning
- Distribution Strategies
- **Employer Plan Rollovers**
- Long-Term Care Planning

#### Insurance Solutions

- Asset Preservation
- Income Replacement and Family Protection
- Policy Reviews

#### Investment Management

- Portfolio Review and Construction
- **Enhanced Asset Allocation Strategies**
- Goal Based Asset Allocation
- Tax Efficient Strategies
- Distribution Planning

#### **Estate Planning**

- Personal Trust Services
- Document Review (wills, trusts, power of attorney)
- **Executor and Trustee Services**
- Philanthropic Advisory Services

#### The Private Client Service Approach

Personal Banking and Lending Services

#### Farm Management and Real Estate Brokerage

Our team of professionals has the ability to incorporate the above services into your personalized financial strategy.

#### Disclaimer:

The information provided herein is obtained from sources believed to be reliable, and such information is believed to be accurate and complete, but no reservation or warranty is made as to its accuracy or completeness. These investments are not insured or otherwise protected by the U.S. Government, the Federal Deposit Insurance Corporation, the Federal Reserve Board, or any other government agency and involve risk, including the possible loss of investment principal. Past performance is no guarantee of future results.

Information contained in the report regarding income and gains should not be used for tax purposes. The market values reflected may include accruals and other adjustments and will not exactly match the market value figures on your regular account statement.

Returns do not reflect all fees and expenses attributable to the account.

"Since Inception Return" is displayed on this report and details the return for the given date range of the report and may not include the return for the entire date range since the account was established.

Third party data contained in the report may only be used in conjunction with this report and may not be re-distributed to other parties. Such data is provided without warranty and data providers shall have no liability of any kind. CFA Institute GIPS ® standards have been incorporated into the calculation methodology used. Performance is calculated utilizing the time-weighted rate of return. This is a measure of the compound rate of growth over time for the portfolio.

#### **ORDINANCE NO. 22-02**

# ADOPTION OF THE ANNUAL OPERATING AND CAPITAL BUDGET AND APPROPRIATION ORDINANCE OF THE MADISON COUNTY MASS TRANSIT DISTRICT MADISON COUNTY, ILLINOIS

FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023

**WHEREAS**, pursuant to 50 ILCS 330/3, this ordinance approves a Budget and Appropriation for the Madison County Mass Transit District, Madison County, Illinois.

**WHEREAS**, the District made the Tentative Budget and Appropriation Ordinance No. 22-01 conveniently available for public inspection for at least thirty (30) days prior to final adoption as required by 50 ILCS 330/2, from Ch. 85, par. 803.

**WHEREAS**, the Proposed Capital Budget Vehicles - Transit Support line has been increased \$18,600 due to revised cost estimates, but no other changes have been made to the expenditure amounts approved by the District in Tentative Budget and Appropriation Ordinance No. 22-01.

WHEREAS, the Tentative Operating Budget Federal CARES Act line has been increased \$1,250,000 and the Proposed Capital Budget Future grants & Other funding line has been increased \$14,880 due to revised estimates, but no other changes have been made to the estimated receipts amounts approved by the District in Tentative Budget and Appropriation Ordinance No. 22-01.

**WHEREAS**, the District held a Public Hearing on June 30, 2022, at 8:30 a.m. as to the Tentative Budget and Appropriation Ordinance No. 22-01 in advance of passage of this Ordinance as requested by 50 ILCS 330/2, from Ch. 85, par. 803.

**NOW, THEREFORE**, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS THAT:

**Section 1.** For the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following sums of money, as set forth in Attachments A and B, are appropriated for the corporate purposes of the Madison County Mass Transit District, Madison County, Illinois.

**Section 2.** The Budget and Appropriation containing an estimate of revenues and expenditures for the Operating and Capital Funds, as set forth in Attachments A and B are hereby adopted.

**Section 3.** If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

This Ordinance is hereby adopted on this thirtieth day of June 2022 by the Board of Trustees of the Madison County Mass Transit District.

Ronald L. Jedda, Chairman

J. Kelly Schmid

Christopher C. Guy

Andrew F. Economy

Allen P. Adomite

APPROVED as to Form:

Emily Neilsen, Legal Counsel

Nielsen

#### **CERTIFICATE**

I, Julie Repp, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the seal of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, June 30, 2022, an ordinance was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete and true copy of the pertinent provisions of said Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT, AS FOLLOWS:

**Section 1.** For the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following sums of money, as set forth in Attachments A and B, are appropriated for the corporate purposes of the Madison County Mass Transit District, Madison County, Illinois.

**Section 2.** The Budget and Appropriation containing an estimate of revenues and expenditures for the Operating and Capital Funds, as set forth in Attachments A and B are hereby adopted.

**Section 3.** If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District this thirtieth day of June 2022.

Jelle Cheff

## ATTACHMENT A

#### MADISON COUNTY MASS TRANSIT DISTRICT OPERATING FUND

TENTATIVE BUDGET AND APPROPRIATION JULY 1, 2022 TO JUNE 30, 2023

PROJECTED OPERATING EXPENDITURES AND APPROPRIA	<u>TION</u>
Fixed Route and Paratransit	\$29,107,000
ACT Administrative Contract	476,000
Rideshare	954,000
Professional and Other Services	330,000
Trustee Expenses	30,000
District Office Expenses	433,000
Facilities Maintenance	1,007,000
District Budget Contingency	1,000,000
TOTAL APPROPRIATION	\$33,337,000
CASH ON HAND AT BEGINNING OF FISCAL YEAR	\$600,000
ESTIMATED RECEIPTS	***
Sales Tax Revenue	\$11,000,000
Interest Income	678,000
IDOT Operating Assistance	17,200,000
Federal CARES Act Funding Local Sales Tax Reform Fund	4,020,000
	3,000,000
CMAQ Rideshare Marketing And Outreach Commuter Initiative	622,000 75,000
Fares	560,000
Other Revenue	147,000
Official Revenue	147,000
TOTAL ESTIMATED RECEIPTS	\$37,302,000
TOTAL ESTIMATED RECEIPTS AND CASH ON HAND	\$37,902,000
TOTAL APPROPRIATION	\$33,337,000
EXPECTED CASH ON HAND AT END OF FISCAL YEAR	\$4,565,000

## ATTACHMENT B

#### **MADISON COUNTY MASS TRANSIT DISTRICT**

PROPOSED CAPITAL BUDGET FY2023

<b>ESTIMATED</b>	<b>RECEIPTS</b>
------------------	-----------------

Federal Transit Administration Section 5307	\$9,109,086
Federal Transit Administration Section 5339	\$2,700,000
Congestion Mitigation Air Quality (CMAQ)	4,045,000
Rebuild Illinois	21,377,173
Illinois Department of Transportation (IDOT)	5,550,000
Illinois Department of Natural Resources (IDNR)	165,000
Metro East Park and Recreation District (MEPRD)	2,300,000
Future grants & Other funding	10,987,821
Intergovernmental Agreements	150,000

### TOTAL ESTIMATED RECEIPTS \$56,384,080

#### **PROJECTED EXPENDITURES**

Bikeways	\$38,860,000
Bus Station/Stops and Park & Ride Improvements	9,496,000
Cooperative Police Bicycle Grant Program	50,000
Facility Improvements	21,400,000
Maintenance Equipment	365,000
MIS Equipment	5,550,000
Transit Support Equipment	196,000
Vehicles - Buses	21,566,250
Vehicles - Rideshare Vans	445,000
Vehicles - Transit Support	402,600
Contingency	2,000,000

#### TOTAL PROJECTED EXPENDITURES \$100,330,850

## ESTIMATED RECEIPTS (UNDER) PROJECTED EXPENDITURES = ASSIGNED FUND BALANCE

(\$43,946,770)

## ATTACHMENT A

#### MADISON COUNTY MASS TRANSIT DISTRICT OPERATING FUND

TENTATIVE BUDGET AND APPROPRIATION JULY 1, 2022 TO JUNE 30, 2023

PROJECTED OPERATING EXPENDITURES AND APPROPRIA	<u>TION</u>
Fixed Route and Paratransit	\$29,107,000
ACT Administrative Contract	476,000
Rideshare	954,000
Professional and Other Services	330,000
Trustee Expenses	30,000
District Office Expenses	433,000
Facilities Maintenance	1,007,000
District Budget Contingency	1,000,000
TOTAL APPROPRIATION	\$33,337,000
CASH ON HAND AT BEGINNING OF FISCAL YEAR	\$600,000
ESTIMATED RECEIPTS	***
Sales Tax Revenue	\$11,000,000
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Other Revenue	147,000
Official Revenue	147,000
TOTAL ESTIMATED RECEIPTS	\$37,302,000
TOTAL ESTIMATED RECEIPTS AND CASH ON HAND	\$37,902,000
TOTAL APPROPRIATION	\$33,337,000
EXPECTED CASH ON HAND AT END OF FISCAL YEAR	\$4,565,000

## ATTACHMENT B

#### **MADISON COUNTY MASS TRANSIT DISTRICT**

PROPOSED CAPITAL BUDGET FY2023

<b>ESTIMATED</b>	<b>RECEIPTS</b>
------------------	-----------------

Federal Transit Administration Section 5307	\$9,109,086
Federal Transit Administration Section 5339	\$2,700,000
Congestion Mitigation Air Quality (CMAQ)	4,045,000
Rebuild Illinois	21,377,173
Illinois Department of Transportation (IDOT)	5,550,000
Illinois Department of Natural Resources (IDNR)	165,000
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Future grants & Other funding	10,987,821
Intergovernmental Agreements	150,000

### TOTAL ESTIMATED RECEIPTS \$56,384,080

#### **PROJECTED EXPENDITURES**

Bikeways	\$38,860,000
Bus Station/Stops and Park & Ride Improvements	9,496,000
Cooperative Police Bicycle Grant Program	50,000
Facility Improvements	21,400,000
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Vehicles - Rideshare Vans	445,000
Vehicles - Transit Support	402,600
Contingency	2,000,000

#### TOTAL PROJECTED EXPENDITURES \$100,330,850

## ESTIMATED RECEIPTS (UNDER) PROJECTED EXPENDITURES = ASSIGNED FUND BALANCE

(\$43,946,770)



# <u>Freedom of Information Act (FOIA) Report</u> <u>May 2022</u>

The following FOIA request was received:

#### **Rob Dorman**

(Date received 5/1/2022 - Date responded with notice of extension 5/5/2022 - Date responded with requested information 5/16/2022)

Under the provisions of the Freedom of Information Act, please provide electronic copies of the most recent payment to Mike Walters, his most recent contract, and payments from MCT to the county and or the SA for sewer and legal service.



#### **RESOLUTION 22-58**

#### AUTHORIZING THE FILING OF AN APPLICATION WITH THE METRO EAST PARK AND RECREATION DISTRICT FOR PARK AND TRAIL GRANT PROGRAM FUNDS TO CONSTRUCT THE CHAIN OF ROCKS SHARED USE PATH

**WHEREAS**, Metro East Parks and Recreation District (MEPRD) has committed \$3,000,000 to the FY 2023 Park and Trail Grant Program; and,

**WHEREAS**, an objective of the Park and Trail Grant Program is to encourage the development of regional trial segments throughout MEPRD's jurisdiction; and,

**WHEREAS**, the Madison County Mass Transit District (District) owns and operates the MCT Trails throughout MEPRD's jurisdiction; and,

WHEREAS, the District has identified an urgent need to improve bicycle/pedestrian safety on Chain of Rocks Road in Pontoon Beach, Illinois; and,

**WHEREAS**, the District seeks to construct a trail to address this safety concerned identified as the Chain of Rocks Shared Use Path Project; and,

WHEREAS, the Chain of Rocks Shared Use Path Project is in MEPRD's jurisdiction; and,

WHEREAS, it has been determined to be in the best interest of the District to submit an application to this competitive grant process in the amount of one million, three hundred thousand dollars (\$1,300,000) to MEPRD, in order to obtain grant funds in the amount of three hundred thousand dollars (\$300,000) to assist with the cost of the Chain of Rocks Shared Use Path Project; and,

**WHEREAS**, a grant for said funds will impose certain obligations upon the District, including the provision whereby a minimum of fifty percent (50%) of MEPRD's grant award must be matched by the district.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:** 

- Madison County Mass Transit District submit an application to MEPRD in order to obtain three hundred thousand dollars (\$300,000) of FY 2023 Park and Trail Grant Program funds to assist with the construction of the Chain of Rocks Shared Use Path project.
- 2. Upon approval of its application, the Madison County Mass Transit District shall increase its Assigned Fund Balance by the amount equivalent to the project cost less the awarded grant funds.
- 3. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the filing of said application and to execute, complete and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

**ADOPTED** by the Madison County Mass Transit District, Madison County, Illinois, on this thirtieth day of June 2022.

Christopher C, Guy  J. Kelly Schmidt	onald L. Jedda, Chairman  Andrew F. Economy  Allen P. Adomite
APPROVED as to Form:  Emily Nielsen, Legal Counsel	

#### CERTIFICATE

I, Julie Repp, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, June 30, 2022, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- 1. Madison County Mass Transit District submit an application to MEPRD in order to obtain three hundred thousand dollars (\$300,000) of FY 2023 Park and Trail Grant Program funds to assist with the construction of the Chain of Rocks Shared Use Path project.
- 2. Upon approval of its application, the Madison County Mass Transit District shall increase its Assigned Fund Balance by the amount equivalent to the project cost less the awarded grant funds.
- 3. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the filing of said application and to execute, complete and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this thirtieth day of June 2022.

#### **RESOLUTION 22-59**

#### AUTHORIZING EXECUTION OF A CONTRACT FOR DESIGN ENGINEERING SERVICES FOR THE CHAIN OF ROCKS SHARED USE PATH

WHEREAS, Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

**WHEREAS**, the District recognizes an unsafe condition for pedestrians and cyclists on East Chain of Rocks Road running from Mitchell Elementary School east to Liberty Place located in unincorporated Madison County and Pontoon Beach, Illinois; and,

**WHEREAS**, the District requires the services of a qualified firm to provide design engineering services to assist with the implementation of the aforesaid Chain of Rocks Shared Use Path project (south side of road); and,

**WHEREAS**, the District has previously retained Juneau Associates, Inc. to complete other similar trail and shared use path projects; and,

**WHEREAS**, it has been determined to be in the best interest of the District and the residents of Madison County, Illinois, to award a contract to Juneau Associates, Inc. to provide design engineering services for the project.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- 1. Madison County Mass Transit District authorizes the award of a contract to Juneau Associates, Inc. in the amount of two hundred six thousand, one hundred forty dollars and twenty cents (\$206,140.20) to provide design engineering services for the Chain of Rocks Shared Use Path located in unincorporated Madison County and Pontoon Beach, Illinois, subject to the terms and conditions of the District's standard AIA B102 Agreement.
- 2. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, and to take any such further actions as are necessary and appropriate on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

**ADOPTED** by the Madison County Mass Transit District, Madison County, Illinois, on this thirtieth day of June 2022.

Ronald/L. Jedda, Chairman

Andrew F. Economy

Allen P. Adomite

Christopher C. Guy

APPROVED as to Form:

Emily Nielsen, Legal Counsel

#### CERTIFICATE

I, Julie M. Repp, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, June 30, 2022, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- 1. Madison County Mass Transit District authorizes the award of a contract to Juneau Associates, Inc. in the amount of two hundred six thousand, one hundred forty dollars and twenty cents (\$206,140.20) to provide design engineering services for the Chain of Rocks Shared Use Path located in unincorporated Madison County and Pontoon Beach, Illinois, subject to the terms and conditions of the District's standard AIA B102 Agreement.
- 2. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, and to take any such further actions as are necessary and appropriate on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this thirtieth day of June, 2022.



June 23, 2022 Job No. 999970

Mr. SJ Morrison, Managing Director Madison County Transit District One Transit Way Pontoon Beach, Illinois 62040

Re: Civil Engineering & Land Surveying Services

Chain of Rocks Road Shared Use Path Design Madison County, Illinois

Dear Mr. Morrison:

Juneau Associates appreciates the opportunity to submit our proposal to provide civil engineering and land surveying services to the Madison County Transit District (Transit District) in connection with the development of a shared use path adjacent to the south side of Chain of Rocks Road in Madison County, Illinois.

The project includes the construction of a new 8-foot-wide concrete shared use path commencing at the edge of the existing sidewalk along the east leg of the circle drive at Mitchell Elementary School. From this point, the alignment will continue along Chain of Rocks Road to the beginning of the proposed improvements to the I-270/IL 111 interchange project at the west edge of Liberty Place. This improvement is approximately 4,780 feet in length.

Based on our review of the project and our meeting with Mr. Phil Roggio, we have prepared the following scope of basic project services.

#### **SCOPE OF SERVICES**

#### **Surveying**

To properly prepare construction plans for the project, it will be necessary to perform topographic and boundary surveys along the project limits. In particular, topographic surveys will be completed along the proposed alignment of the path in enough detail to develop a proposed profile and cross-sections. Additionally, topographical information will be collected to define the local hydrologic contributions to the southern roadside ditch for the hydraulic design of a closed drainage system along the project length.

#### **Engineering**

<u>DEVELOPMENT:</u> During this phase of the project, we will coordinate with the Transit District as well as pertinent utility companies. We will contact J.U.L.I.E. to obtain a listing of utilities along the project length. This early contact and coordination will aid in determining the development criteria for the project as well as any special requirements or variances which may be necessary for proceeding with the project. We will prepare applications and provide coordination in obtaining any approvals or permits necessary for the project. In particular, Juneau will request a consultation by the Illinois State Historic Preservation Office (SHP) to obtain a clearance letter needed as a requirement of the Notice of Intent (NOI) process. Also, as a requirement of the NOI process, an EcoCAT consultation will be submitted to determine the existence of endangered species and wetlands along the project length. It is anticipated that the proposed improvements will not impact cultural resources. Based upon our review of the National Wetlands Inventory Map (Exhibit D), extending the culvert under Chain of Rocks Road near Liberty Place may impact a jurisdictional water.



If confirmed, then this impact will require a delineation and permit submission. We have included wetland services to provide for this. If the results of these inquiries show any additional impacts to these resources, Juneau will determine what additional studies will be required and provide to Madison County Transit for review and approval. Juneau will also aid Madison County Transit in obtaining a permit for performing construction activities within IDOT's Right-of-Way.

<u>DESIGN:</u> We will provide civil engineering services typically required in connection with a project of this nature. These services include the preparation of contract plans, special provisions, and cost estimates for preliminary and final approval by the Transit District. Specifically, plans will be prepared according IDOT District 8's design standards required for the permitting process. For this project, we anticipate coordination meetings and exhibit preparation will be required to obtain IDOT's approval.

<u>BID AND AWARD</u>: Upon approval of Final Contract Plans and Documents, we will prepare a requested number of copies of the bid documents (estimated at 5 sets) including any addenda which may be required during the bidding process.

<u>CONSTRUCTION PHASE:</u> Upon award of the construction contract, we will attend the Pre-Construction meeting, and perform four (4) site visits during construction. Prepare and submit as-built surveys and drawings to IDOT for approval.

#### **Schedule**

The following tentative schedule is based upon typical required tasks and will commence once the Notice to Proceed is received:

- 1.) Complete topographic and boundary surveys approximately 10 weeks following the Notice to Proceed.
- 2.) Begin Civil Designs approximately 6 weeks from the beginning of the topographical surveys. Complete designs in approximately 20 weeks.
- 3.) Complete easement documents for needed encroachments onto adjacent properties approximately 2 weeks prior to completion of designs.
- 4.) Project available for advertisement upon receipt of permits and Local Agency approvals.

#### FEES AND PAYMENT

Payment for our Basic Services will be in accordance with our Schedule of Hourly Rates in effect during this contract.

Reimbursable expenses incurred in connection with all basic, optional, and additional services will be billed at actual out-of-pocket costs or in accordance with our current Schedule of Hourly Rates. All fees associated with permits, title reports, recording of documents, "Express Mail" and other direct expense items requested by the Client will be billed at cost.

The total estimated fee for services shown below will not be exceeded without prior client approval.

#### **Summary of Estimated Engineering Fees**

Surveying	\$67,201.20
Design Engineering	
Outside Services (Wetlands if required)	

Total Estimated Fee \$206,140.20



The above fees are based on the attached Schedule of Hourly Rates. The Transit District and Juneau Associates both recognize that the project schedule may change, and in that event, the Transit District and Juneau Associates shall appropriately adjust the schedule, engineering services, and the compensation for engineering services.

Invoices will be submitted monthly for services and reimbursable expenses. All invoices shall be due and payable within forty-five (45) days after the date of billing, provided the invoices are approved by the Transit District.

#### ADDITIONAL SERVICES

If desired, and approved by the Transit District, Juneau Associates will furnish or arrange for additional services (i.e. archaeological or environmental investigations, construction staking, material testing, etc.) beyond those typically required to complete the work described in the Scope of Services. Additional services rendered by Juneau Associates in connection with the project will be billed in accordance with the attached "Schedule of Hourly Rates" or at a negotiated rate prior to provision of services. The following specific items of work are **not** included in the proposed Basic Project Services:

- 1. Construction Phase Services beyond those noted in the above Scope of Services.
- 2. Preparation of Bridge Condition Report for the existing box culvert.
- 3. Preparation of an Individual Permit (404/401) for USACE, if required.
- 4. Wetland mitigation services (Jurisdictional Waterbodies), if required by permitting agencies.
- 5. Phase 1 cultural resource surveys.
- 6. Layout of utility adjustments and/or relocations.
- 7. Design of off-site utility systems or facilities.
- 8. Services relating to negotiation and acquisition of off-site easements or right of way including land surveys and preparation of related documents.
- 9. Services to revise the plans and specifications for civil site improvements when such revisions are:
  - inconsistent with approvals or instructions previously given by the Transit District or it's representative;
  - required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to preparation of the preliminary plan;
  - the result of information being revealed about the site which was previously not visible, withheld from us or differs from that which was previously made available;
  - determined to be the result of inaccurate data provided by the Transit District.
- 10. Furnishing services in connection with legal proceedings or arbitration of claims.

#### **CLIENT RESPONSIBILITIES**

In order that we may adequately provide the professional services required for this project, we ask that the Client provide the following:

1. Provide title reports for the properties that will be affected by the proposed improvements.



- 2. The name of a representative to whom we will report and from whom we will receive review comments, instructions, directions and authorizations.
- 3. All criteria and information regarding the requirements of the project including design objectives, schedules, constraints and budgetary limitations.
- 4. Any and all existing data concerning the project which may be available.
- 5. Such legal, accounting and insurance consulting services if any, which may be necessary to complete the project.

#### REPRESENTATIONS AND WARRANTIES

By executing this Agreement, Juneau Associates makes the following express representations and warranties to the Transit District:

- 1. Juneau Associates is professionally qualified to act as the engineer and is licensed to practice engineering by all public entities having jurisdiction over Juneau and the project;
- 2. Juneau Associates shall maintain all necessary licenses, permits or other authorizations necessary to act as engineer for the project until such duties hereunder have been fully satisfied;
- 3. Juneau Associates has become familiar with the project site and the local conditions under which the project is to be designed, constructed, and operated;
- 4. Juneau Associates shall prepare all documents required by this Agreement, in such a manner that they shall be accurate, coordinated and adequate for construction and shall conform and comply with all applicable law, codes and regulations;
- 5. Juneau Associates assumes full responsibility to Transit District for improper acts and/or omissions determined to be the result of negligence on the part of Juneau its consultants or others employed or retained by Juneau Associates in connection with the Project.

#### **INDEMINITY**

Juneau Associates agrees, to the full extent permitted by law, to indemnify and hold harmless, the Transit District, its Commissioners, Administrators, officers, staff and employees (collectively referred to as the Transit District) against all damages liabilities or cost, including reasonable attorney's fees and defense cost, to the extent caused by Juneau's negligent performance of professional services under this Agreement and that of its subcontractors or anyone for whom Juneau Associates is legally liable to the extent that Juneau is responsible for such damages, liabilities and cost on a comparative basis of fault and responsibility between Juneau Associates and the Transit District. Juneau shall not be obligated to indemnify the Transit District for the Transit District's own negligence.

#### NO THIRD PARTY BENEFICIARIES

Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.

#### PROFESSIONAL LIABILITY INSURANCE

Juneau Associates shall maintain professional liability insurance at all times this Agreement is in effect and for a period of 2 years after final completion of the project. The coverage provided herein shall contain an endorsement providing sixty (60) days' notice to the Transit District prior to any cancellation of said coverage. Said coverage shall be written by an insurer acceptable to the Transit District and shall be in a form and in amounts acceptable to the Transit District.



#### **GENERAL CONSIDERATIONS**

We expect to start our work promptly after receipt of written notice of your acceptance of this Agreement. Design completion of the project will be contingent on review and approval of permits.

This agreement may be terminated by either party by seven day written notice through no fault of the terminating party. If this agreement is so terminated, Juneau Associates shall be paid for all services rendered to the date of termination.

This proposal, Exhibit A "Schedule of Hourly Rates", Exhibit B "Manhour and Fee Estimates", Exhibit C "Location Map", Exhibit D "National Wetlands Inventory Map", and Exhibit E "Box Culvert Approximate Catchment Basin" represents the entire understanding between you and us with respect to this project and may only be modified in writing signed by both of us.

If this letter and the attachments satisfactorily set forth your understanding of our Agreement, we would appreciate your signing below in the space provided and returning this proposal to us.

We appreciate the opportunity to provide you with this proposal for engineering services and look forward to working with you on this project.

Respectfully submitted,

JUNEAU ASSOCIATES, INC., P.C.

Brian F. Kulick, PE, PLS, PTOE, PMP /BFK Enclosures

Accepted this	day of		, 2022
MADISON COUNTY TRA	NSIT DISTRICT		
By:		Attest:	





#### Exhibit A

#### **CURRENT SCHEDULE OF HOURLY RATES**

Professional VIII	190.00
Professional VII	175.00
Professional VI	146.00
Professional V	133.00
Professional IV	120.00
Professional III	107.00
Professional II	95.00
Professional I	81.00
Technician V	100.00
Technician IV	85.00
Technician III	73.00
Technician II	60.00
Technician I	55.00
Aide	42.00
Clerical	63.00

100 N. Research Dr. Edwardsville, IL 62025 618-659-0900 • F.618-659-0941

1111 Burlington Ave., Suite 100 Lisle, IL 60532 630-441-7081 • F.618-452-5541

330 N. Fourth Street, Suite 200 St. Louis, MO 63102 314-241-4444 • F.314-909-1331

If the assignment requires payment of premium for overtime hours, these rates will be increased by 50% for those overtime hours.

#### REIMBURSABLE EXPENSES

Boat Rental	\$10.00/hr.	Personal Vehicle-Mileage	\$0.56/mi.
Computer/CADD	\$10.00/hr.	Photocopies, black & white	\$0.15 each
Computer/Word Proc.	\$5.00/hr.	Photocopies, color, 8 ½ x 11	\$0.75 each
Concrete Monuments	\$17.00 each	Photocopies, color, 8 ½ x 14	\$1.00 each
Company Vehicle	\$15.00/hr.	Photocopies, color, 11 x 17	\$1.50 each
Drone	\$250.00/hr.	Photocopy Prints	\$0.30/s.f.
Fence Posts	\$7.00 each	Postage	Actual Cost
Gator	\$10.00/hr.	PVC Pipe – 5 foot	\$10.00 each
Misc. Costs & Rental Fees	Actual Cost	Rebar	\$3.00 each
Mylar	\$4.00/s.f.	Robotic Total Station	\$50.00/hr.
Outside Services	Actual + 10%	Surveying Instrument	\$8.00/hr.
Per Diem (Per day per man)	\$125.00	Wood Stakes	\$0.75 each
Paint	\$5.00 each		

Non-salary costs of authorized travel per diem outside the St. Louis metropolitan area, fees associated with permits, the recording of documents, "express mail" and other direct expenses of items requested by the Client will be billed at cost.

This schedule is subject to reasonable change without prior notice. In any event, this schedule will expire and be superseded by a new schedule annually.

<sup>▼ 2100</sup> State Street
P.O. Box 1325
Granite City, IL 62040
618-877-1400 • F.618-452-5541

<sup>\*</sup> Our most common survey crew consists of one (1) Technician V and one (1) Technician III. The Licensed Professional Surveyor is classified as a Professional VII.

## **EXHIBIT B Index of Documents**

<b>Exhibit</b>	<u>Description</u>	# of Pages
B-1	Juneau Associates, Inc., P.C. Surveying Manhour And Fee Estimate for Chain of Rocks Shared Use Path	1
B-2	Juneau Associates, Inc., P.C. Design Manhour And Fee Estimate for Chain of Rocks Shared Use Path	1
B-3	Quality Testing and Engineering, Inc. Wetland Services Proposal for Chain of Rocks Shared Use Path	4

#### **EXHIBIT B.1 SURVEYING**



Client: Madison County Transit Authority
Project: Chain of Rocks shared use path

Manhour/Fee Estimate Summary Worksheet

5/10/202

Job No. 999970

By:	JMC

ITEM OR DESIGN ELEMENT	P-VIII	P-VII	P-VI	P-V	P-IV	P-III	P-II	P-I	T-V	T-IV	T-III	T-II	T-I	Aide	Clerk
Record Research		4				8									
Set horizontal and Vertical Control						4			24	24					
Locate existing property and ROW corners along route						8			40	40					
Establish ROW		4				32									
Topo, cross section, and location surveys						6			80	80					
Coordinate JULIE Design meet		4				16									
Prepare easement plats and desciptions.(22+/-)		22							22						
Processing and prepare CAD file						8			48						
QA/QC		24													
Asbuilt surveys		4				4			40	40					
-															
-															
TOTAL HRS.		62				86			254	184					
Rate	190.00	175.00	146.00	133.00	120.00	107.00	95.00	81.00	100.00	85.00	73.00	60.00	55.00	42.00	63.00
TOTAL		10850.00				9202.00			25400.00	15640.00					

 Other Non-Salary Cost:
 6,109.20

 10% Reimbursable
 6,109.20

 Total Non-Salary Cost \$ 6,109.20

 Total Manhour Estimate
 \$ 61,092.00

 Total "Other Non-Salary Cost"
 \$ 6,109.20

 TOTAL ESTIMATE OF MANHOURS & COST
 \$ 67,201.20

Revised 04/22/2022

Page 1 of 1

#### **Manhour/Fee Estimate Summary Worksheet**

Madison County Transit	
Chain of Rocks - Shared Use Path	EXHI

**EXHIBIT B.2 Design Engineering** 

Date: 6/23/2022 Job No.: 999970 By: BFK

			Breakdown of Hours														
	Total	Est. Cost	P-VIII	P-VII	P-VI	P-V	P-IV	P-III	P-II	P-I	T-V	T-IV	T-III	T-II	T-I	Aide	Cler
ITEM OR DESIGN ELEMENT	Hours	Hrly Rate	\$190.00	\$175.00	\$146.00	\$133.00	\$120.00	\$107.00	\$95.00	\$81.00	\$100.00	\$85.00	\$73.00	\$60.00	\$55.00	\$42.00	\$63.00
Administration		-															
General Administration	12	2,100.00		12													
MCT Coordination	20	2,540.00		8					12								
IDOT Coordination	32	3,008.00		4					12				16				
Utility Coordination	14	1,490.00		2					12								
Printing	4	340.00										4					
Design Engineering (Civil)		-															
Permits/Coordination	26	2,542.00		4					6			12					
Create DTM	46	4,530.00		2					20		16	8					
Routine Culvert Inspection (Per IDOT)	25	2,743.00		1				24									
Hydraulic Study & Analysis (inc. HY-8 Run Box)	90	8,478.00		2					48		24		16				
Horizontal Alignment (based on topo survey)	34	3,310.00		2					24			8					
Vertical Alignment (based on topo survey)	42	4,030.00		2					28			12					
Design Drainage System	92	8,684.00		4					24		24	32	8				
Typical Sections	33	3,215.00		1					8		16	8					
Plan Sheets	113	10,295.00		1					24		24	64					
Cross Sections	98	8,750.00		2					24		16	36	20				
Erosion Control Sheets	61	15,164.00		1					8		8	24	20				
Details	49	4,047.00		1					8			16	24				
Quantity Calcs/Checks	89	7,335.00		1					16			32	40				
Misc. Design Work	74	6,558.00		2					16		8	32	16				
Detail Box Culvert Extension	25	2,743.00		1				24	_								
Cost Estimates	29	2,815.00		1					8		12	8					
Specifications/Bid Documents	40	3,736.00		4					24			_					1
SWPPP and NOI	29	2,787.00		1					8		16						
Review/Field Check	24	2,744.00		8					8		10		8				
Bid Opening/Review	6	730.00		2					4				0				
QA/QC	16	1,840.00		1					12								
Construction Engineering	10	1,040.00		4					12								
Preconstruction Meeting	1	540.00		2					2								
Site Visits (4)	16	1,840.00							12								
IDOT As-Builts	52	4,556.00		4					16				32				
	JZ																
Total Manhour Estimate		123,490.00	0	83 14,525	0	0	0	48	384 36,480	0	164	296 25,160	200	0	0	0	1,260

Other Non-Salary Cost:

10% Reimbursibles 12,349.00

Total Non-Salary Cost \$ 12,349.00

Total Manhour Estimate \$123,490.00

Total "Other Non-Salary Cost" 12,349.00

TOTAL ESTIMATE OF MANHOURS & COST \$135,839.00





GEOTECHNICAL

ENVIRONMENTAL

CONSTRUCTION
MATERIAL
TESTING

CULTURAL RESOURCES

NATURAL RESOURCES May 11, 2022

Mr. Brian Kulick Vice President Juneau Associates, Inc., P.C. 100 North Research Drive Edwardsville, IL 62025

RE: Wetlands Delineation Proposal Chain of Rocks Road Pipe Extension Pontoon Beach, Illinois QTE No. 22-0248-W

Dear Mr. Kulick:

#### INTRODUCTION

Quality Testing and Engineering, Inc. (QTE) is pleased to submit this proposal to conduct a wetlands delineation for the above referenced project site located in Pontoon Beach, Illinois. The purpose of our study will be to explore the site for jurisdictional wetlands, review published references, and develop a report of our findings.

#### SCOPE OF SERVICES

Conduct a site assessment, provide and compile the required data by the U.S. Army Corps of Engineers (USACE) and Illinois Environmental Protection Agency (IEPA) to initiate the review the application for a 404/401 permit.

- Review the site for jurisdictional wetlands and waterbodies.
- Determine the extent of the jurisdictional waterbodies and if any are to be impacted.
- Develop an alternatives analysis if required.
- Compile a response to comments document.
- Summarize and develop an impact assessment.
- Prepare a formal request with our findings, the development plan, and an impact assessment.
- Provide a draft report and application to the applicant for review prior to submitting to USACE and IEPA.
- Submit findings and appropriate documentation to USACE and IEPA.

#### PRELIMINARY SITE ASSESSMENT

Based on a preliminary review of the project location, we believe that jurisdictional wetlands may exist on site.

#### PERMITTING

If jurisdictional waterbodies are proposed to be impacted, then permitting would be required. Nationwide Permits are for impacts that are less than 300 linear feet of stream channel and less



than 0.5-acres of wetland, and typically take 40 to 60 days for permit authorization. We do not anticipate that an Individual Permit will be required. Mitigation requirements can be associated with either a Nationwide or Individual Permit, but are determined on a case-by-case basis. We do not anticipate that mitigation will be required for the proposed impact. Based on our recent site review and plan review, it appears that the project will require the 404/401 permit process.

#### **MITIGATION**

Mitigation for impacts may be required by USACE or IEPA but are not anticipated. Mitigation for impacts to wetlands and streams can be purchased from an approved In-Lieu Fee provider or mitigation bank.

#### SERVICES NOT INCLUDED

If jurisdictional waterbodies are identified, the size and location will need to be determined through a land survey. The wetlands survey field personnel will mark the boundaries of these jurisdictional areas in the field for the land surveying crew to locate. A construction plan will need to be developed to determine if these jurisdictional areas will be impacted or avoided.

#### FEE & SCHEDULE

Nationwide Permit (404/401) or a request for a No Permit Required letter submittal — Waters of the US delineation, permit application, and submittal for a Nationwide Permit or No Permit Required letter request. \$3,100.00

We anticipate visiting the site within 2 weeks after receiving authorization. The report will be completed approximately two to three weeks after the site visit. If this schedule is not acceptable, please contact us to discuss alternatives.

#### ACCEPTANCE

If the work order outlined herein is acceptable, please provide formal authorization to proceed by completing, signing, and returning the enclosed *Acceptance of Proposal for Professional Services* sheet. The form outlines the terms and conditions of QTE's services. The general terms and conditions will also apply to any future services you authorize for this project. Formal authorization is necessary prior to initiation of the activities outlined herein. QTE services will be performed for the signatory of the enclosed form, and their lender (if applicable). Written consent must be provided by QTE should anyone other than the client (signatory) wish to excerpt, or rely on, the results of our activities.

Thank you for the opportunity to submit this proposal. If you have any questions regarding this proposal, or desire to modify the proposed scope, please do not hesitate to call.

Respectfully submitted,

**OUALITY TESTING AND ENGINEERING, INC** 

Chad M. Martens

**Environmental Services Project Manager** 

MAW/ch

Enclosure

Acceptance of Proposal for Professional Services sheet



## ACCEPTANCE OF PROPOSAL FOR PROFESSIONAL SERVICES

Project Name:	Chain of Rocks Road Pipe Extension (Chain of Rocks Road)							
Project Location:	Pontoon Beach, Illinois							
Project No.	22-0248-W							
Proposal Date:	May 11, 2022	May 11, 2022						
Fee:	Lump Sum Fee of \$3,100.00 - Nationwide Permit							
Submit Invoice to:								
Name:								
Address:								
Telephone No:								
Please provide name	es of others who may	provide project informatio	on to us.					
Contact Person		Address	Telephone No. / Email					
Property Owner								
Troperty Owner								
Project Manager								
Contact for Acces	S							
Report Distribution	:							
Company Name:		Address	No. Repo	rts				
<u> </u>								
65								
Terms: Net due upon Interest will be charg In signing this propo	ed at a rate of 1½ per	cent per month after thirty (30 the General Terms and Cond	0) days. itions printed on the reverse side.					
Proposal Accepted	By:							
•			Title:					
			Date:					

#### GENERAL TERMS AND CONDITIONS

- 1. SITE ENTRY: You, the Client, will provide for right of entry of QUALITY TESTING and ENGINEERING, INC. (hereinafter called QUALITY TESTING) or employees of firms working under the direction of QUALITY TESTING and all necessary equipment, in order to perform the work. QUALITY TESTING will take reasonable precautions to minimize any damages to the property caused by QUALITY TESTING's services. If you desire or require us to restore the site to its former condition, upon written request, we will perform such additional work as is necessary and you agree to pay all costs incurred.
- 2. SUBSURFACE STRUCTURES OR UTILITIES: In the performance of this work, we will take reasonable precautions to avoid damage to subsurface structures or utilities. Our proposal may indicate elsewhere the effort that you have indicated will be necessary to locate subsurface structures or utilities. If additional effort is required to locate subsurface structures, or utilities due to a failure by you or others to perform an agreed-to service, you agreed to pay our additional costs incurred with this additional effort.

You agree to waive any claim against QUALITY TESTING and to defend, indemnify and hold QUALITY TESTING harmless from any claim or liability for injury or loss allegedly arising from QUALITY TESTING's damaging underground utilities or other man-made objects that were not called to QUALITY TESTING's attention, or which were not properly located on plans furnished to QUALITY TESTING.

3. SAMPLES: Soil, rock, water, or other samples obtained from the project site are your property. QUALITY TESTING shall preserve such samples for no longer than thirty (30) calendar days after the issuance of any document that includes the data obtained from them, unless other mutually agreed arrangements are documented.

Concrete test specimens will be discarded after testing. If project specification strengths are met, "hold" cylinders will be discarded at that time.

4. INDEMNIFICATION – Mutual: The consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorney's fees and defense cost, to the extent caused by the consultants negligent performance of professional service under this agreement and that of its sub-consultants or anyone for whom the consultant is legally liable. The above indemnification presents no duty to defend the Client prior to the finding of fact.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and sub-consultants (Consultant) against all damages, liabilities or costs including reasonable attorney's fees and cost, to the extent caused by the Clients negligent acts in connection with the project and the acts of its contractors, sub-contractors and consultants. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner for that party's own negligence or for the negligence of others.

Client shall not be liable to Quality Testing and Quality Testing shall not be liable to client for any consequential damages incurred by either due to the fault of the other, regardless of nature of this fault or whether it was committed by Quality Testing, its employees, sub consultants or anyone for whom Quality Testing is legal liable. Consequential damages include, but are not limited to loss of use and loss of profit.

- 5. LIMITATION OF LIABILITY: In recognition of the relative risks and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant (as defined above) for any and all claims, losses and costs of any nature or claims expense from any cause or causes, including reasonable attorney's fees and costs, so that the total liability of the Consultant shall not exceed \$20,000 or the Consultants total fee for professional services rendered on this project, whichever is greater. It is intended that this limitation apply to any all liability or cause of action however alleged or arising, unless otherwise prohibited bylaw.
- 6. INVOICES: You will make all payments in accordance with QUALITY TESTING's invoices, and payment is due upon receipt of invoice. Interest of 1½ percent per month will be payable on any amounts not paid within thirty (30) days, payment thereafter to be applied first to accrued interest and then to your unpaid amount. You agree to pay invoices under these terms and to bear collection fees, court costs, or any other reasonable expense involved in the collection of amounts not paid.
- 7. HAZARDOUS MATERIALS; NOTIFICATION OF AND DISCOVERY OF: When hazardous materials are known, assumed, or suspected to exist at a site, QUALITY TESTING is required to take appropriate precautions to protect the health and safety of its personnel, to comply with applicable laws and regulations, and to follow procedures that QUALITY TESTING deems prudent to help minimize physical risks to employees and the public. You warrant that you have provided to QUALITY TESTING all available information about type and location of known and suspected hazardous materials on, under, or adjacent to the project site.

The discovery of unanticipated hazardous or suspected hazardous materials will constitute a changed condition mandating termination of services if QUALITY TESTING and you are unable to renegotiate the scope of service in a timely manner.

QUALITY TESTING will notify you as soon as practically possible should QUALITYTESTING encounter unanticipated hazardous or suspected hazardous materials.

The discovery of unanticipated hazardous or suspected hazardous materials may make it necessary for QUALITY TESTING to take measures that in QUALITY TESTING's professional opinion are needed to help preserve and protect the health and safety of QUALITY TESTING's personnel and of the public, and/or to preserve and protect the environment. As a condition precedent to the provision of service for this project, you agree to compensate QUALITY TESTING for the additional fees and costs associated with any such measures and further agree to defend, indemnify, and hold harmless from any claim or liability for injury or loss arising from QUALITY TESTING's encountering unanticipated hazardous or suspected hazardous materials.

- 8. CONTAMINATION OF AN AQUIFER: Unavoidable contamination of soil or groundwater may occur during subsurface exploration, as when drilling or sampling tools penetrate a contaminated area, linking it to an aquifer, underground stream, or other hydrous body not previously contaminated and capable of spreading contaminants off-site. Because the limitations of available methods make alleviating such risks practically impossible, and because subsurface exploration is an essential aspect of the services that QUALITY TESTING will provide on your behalf, you shall indemnify, defend, and hold-QUALITY TESTING harmless from any claim or liability for injury or loss which may arise as a result of contamination allegedly caused by subsurface exploration.
- 9. SITE SAFETY Neither the professional activities of QUALITY TESTING, nor the presence of QUALITY TESTING's employees or subcontractors shall be construed by any party to imply that QUALITY TESTING has any responsibility for any contractor's methods of work performance, procedures, superintendence, sequencing of operations, or safety in, on, or about the project site. You agree that the general contractor is responsible for project site safety, and warrant that this intent shall be made evident in your agreement with the general contractor.
- 10. CONSTRUCTION COST ESTIMATES: An opinion of construction cost prepared by QUALITY TESTING represents our judgment as a design professional and is supplied for your general guidance only. Since we have no control over the cost of labor and material, nor over competitive bidding or market conditions, we do not guarantee the accuracy of our opinion as compared to other sources, such as, contractor bids of actual cost to the owner.
- 11. Dispute Resolution: In the event there is a dispute between QUALITY TESTING and Client concerning the performance of any provision in this agreement, all parties agree to a non-binding direct discussion mediation period to resolve the dispute. If the dispute or claim is not resolved all parties further agree to resolve the dispute in a court of competent jurisdiction. The losing party shall pay the prevailing party his reasonable attorney's fees and costs as determined by the court.
- 12. Standard of Care: Services performed by QUALITY TESTING under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the same profession currently practicing in the same region under similar conditions. No other warranty, expressed or implied, is made.
- 13. Additional Terms: You agree that this contract is entered into by the parties for the sole benefit of the parties to the contract, and that nothing in the contract shall be construed to create a right or benefit for any third party.

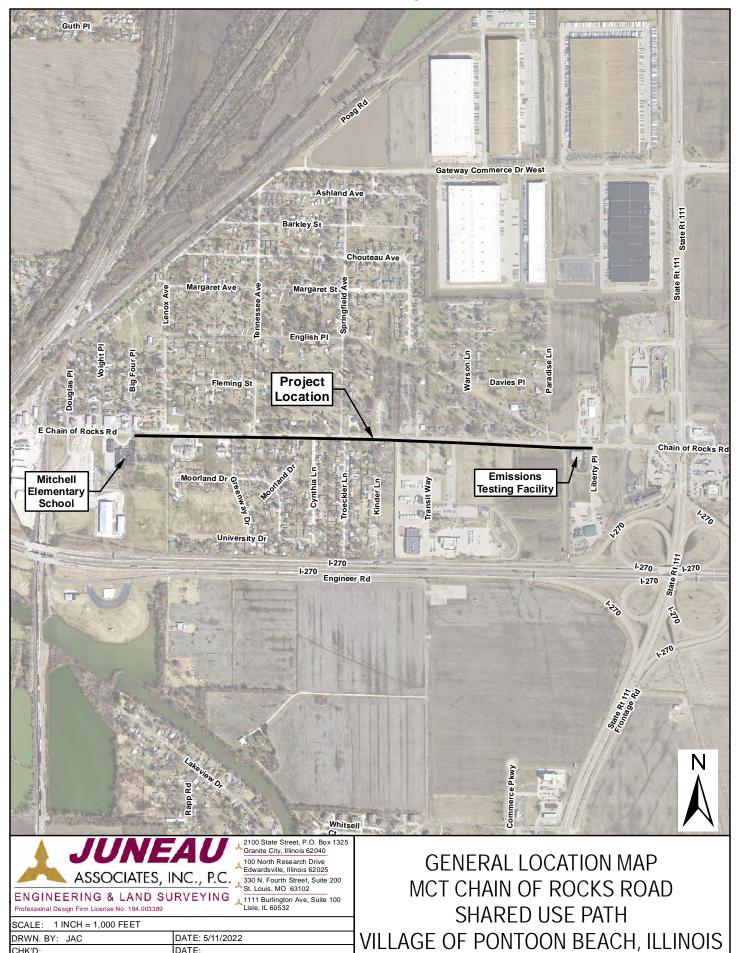
Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.

You and your personnel, contractors, and subcontractors shall promptly report to QUALITY TESTING any defects or suspected defects in QUALITY TESTING's work, in order that QUALITY TESTING may take prompt, effective measures which in QUALITY TESTING's opinion will minimize the consequences of a defect in service.

Test borings and test pits are an accepted and informative means of subsurface exploration. However, in the nature of things, they cannot indicate with absolute certainty the nature of the subsurface conditions between and below the test explorations. Therefore, a report based on test borings, test pits, or other exploration method cannot guarantee the nature of the subsurface conditions between and below the test explorations. If conditions different than are indicated in our report come to your attention after you receive the report, it is recommended that you contact QUALITY TESTING immediately to inform QUALITY TESTING completely of what you have discovered and to authorize further evaluation, if appropriate.

14. TERMINATION: Any or all services being provided for you by QUALITY TESTING under these General Terms and Conditions or under separate contract may be terminated by either party upon seven (7) days prior written notice. In the event of termination, QUALITY TESTING shall be compensated by you for all services performed up to and including the termination date, including reimbursable expenses.

#### **EXHIBIT C**



CHK'D:

JOB NO: 999970

DATE:

MAP DOCUMENT: Exhibit1-GeneralLocMap

### U.S. Fish and Wildlife Service

## National Wetlands Inventory

## MCT Shared Use Path EXHIBIT D



May 11, 2022

#### Wetlands

Estuarine and Marine Deepwater

Estuarine and Marine Wetland

Freshwater Emergent Wetland

Freshwater Forested/Shrub Wetland

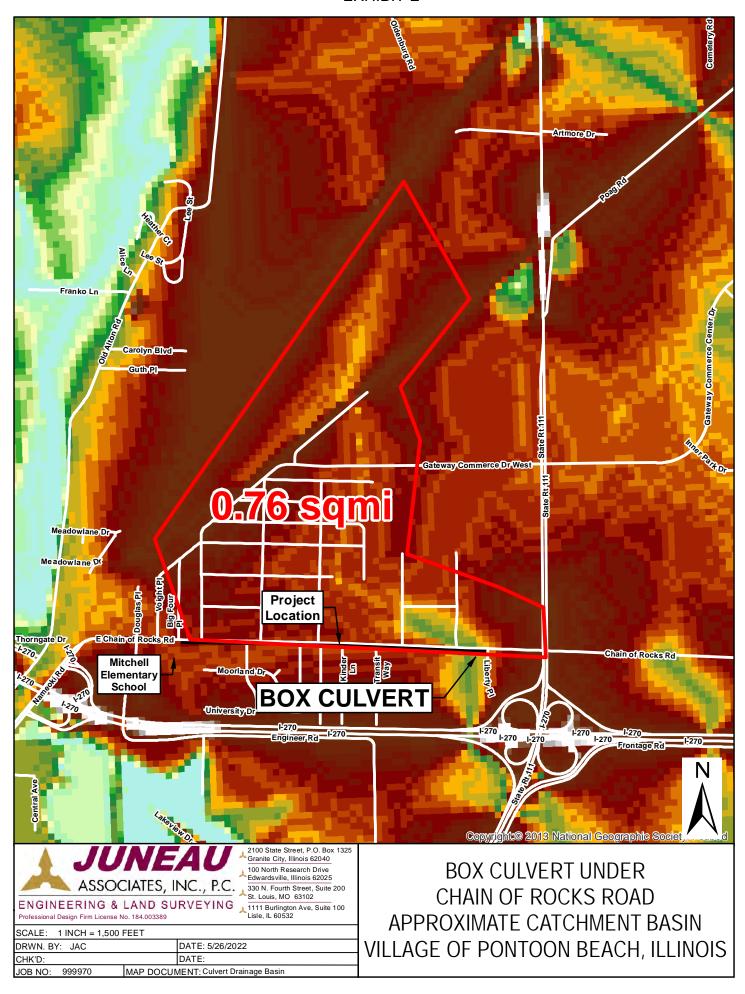
Freshwater Pond

Lake

Other



This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



#### **RESOLUTION 22-60**

## AUTHORIZING EXECUTION OF A CONTRACT FOR TRAIL FIELD DATA COLLECTION SERVICES

**WHEREAS**, Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District is currenty initiating a trail master planning process; and,

**WHERAS**, the District is actively applying for trail project funding from various Federal and State grant programs; and,

**WHEREAS**, the master planning process and grant application process is strengthened by accurate trail usership data; and,

**WHEREAS**, the District has solicited unit pricing from ETC Institute to assist the District in field data collection on trails; and,

**WHEREAS**, it has been determined to be in the best interest of the District and the residents of Madison County, Illinois, to award a contract to ETC Institute to provide field data collection services.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- Madison County Mass Transit District authorizes the finalization and execution of a contract with ETC Institute, in an amount not to exceed forty thousand dollars (\$40,000.00) to provide field data collection services.
- 2. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, and to take any such further actions as are necessary and appropriate on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

**ADOPTED** by the Madison County Mass Transit District, Madison County, Illinois, on this thirtieth day of June 2022.

Ronald L. Jedda, Chairman					
Allen P. Adomite	Andrew F. Economy				
Christopher C. Guy	J. Kelly Schmidt				
APPROVED as to Form:					
Emily Nielsen, Legal Counsel	_				



June 8th, 2022

#### Scope of Work MCT Project - Field Data Collection

Count of users by activity – cycling & walk/run/hike

#### Task 1: Site Review

Prior to the start of data collection, ETC Institute will meet with Madison County Transit. The purpose of the meeting will be to accomplish the following:

- Review goals of MCT for data collection
- Confirm locations for data collection with MCT
- Identify ideal sites to place cameras and additional equipment as needed for optimal data collection
- Confirm equipment needed for each individual site and make sure setup and equipment will be sufficient for data collection
- Discuss and confirm ETC field collection methods

#### Task 2: Site Setup

ETC Institute will review all requirements for the Madison County Transit field data collection project. Internally, ETC will meet with the field staff prior to the start of the project and prepare what the field team will need to bring to setup and complete the project. Field staff will need to prepare by assembling all equipment we will need to complete project which will include count cams, battery packs, chargers etc...

ETC Institute field staff will arrive a day early to survey all the sites we will be counting and confirm what was discussed in the site review meeting, so we are ready to start very early in the morning the next day.

ETC field staff will identify on site the best way to place equipment to capture accurate counts for cycling/walk/run/hike counts.

ETC Institute (2019)

### Task 3: Days of Collection

ETC field team will arrive on site at least an hour before the start time of data collection to allow us to have all equipment installed and running before the start of the project time. During the days of collection, the ETC field team will:

- Install equipment in pre-determined locations
- Prepare equipment for 14 hrs of data collection
- Confirm equipment is setup for optimal data collection
- Confirm periodically throughout the day equipment is functioning and collecting desired data
- Retrieve equipment at end of each day

#### Task 4: Downloading data

At end of each day, ETC field team will retrieve count cams and all other equipment used in the field. Once data is retrieved for the day, the ETC field team processes the data which includes:

- Data retrieved from each separate count cam
- Confirm data collected is accurate
- Data uploaded to PC for processing
- Cameras charged and prepared for data collection the following day

Process is repeated by ETC field team for each day of the project

#### Task 5: Processing Data

Once the ETC field team has completed the data collection for cycling/walk/run/hike counts, they will bring the data back to ETC institute

ETC internal staff will reduce each video manually which include at least 5 videos per day with 14 hours of video. This is a long process to reduce these counts manually and break out by cycling & walk/run/hike, but it is the most accurate way to gather this data.

Once ETC has completed the review of the footage and has the counts completed, additionally, we will review 10% of the total hrs of each low resolution video to confirm the accuracy of the counts.

ETC will provide a final report as well as data files electronically to MCT. Included in the final report will be reports depicting the results of data collection for cycling/walk/run/hike counts. Data will be broken down in a final report in many ways including counts by certain hours of the day, charts, and graphs.

#### **2022 User Count Fees**

Fees below include data processing and providing hourly counts by day and location (and total), charts and graphics, brief summary report including methodology and site conditions.

<u>Volume Video Counts</u> hourly count time bins, location size – regular one to two way path or path entrance. 14 hrs daily coverage. Counts of users and by activity (cycling vs walk/hike/run).

Day 1 – Location 1 Day 1 – Location 2 Day 1 – Location 3 Day 1 – Location 4 Day 1 – Location 5 Day 1 – Location 6 Day 1 – Location 7 Total	\$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$9,695
Day 2 – Location 1 Day 2 – Location 2 Day 2 – Location 3 Day 2 – Location 4 Day 2 – Location 5 Day 2 – Location 6 Day 2 – Location 7 Total	\$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$1,385 \$9,695
Day 3 – Location 1 Day 3 – Location 2 Day 3 – Location 3 Day 3 – Location 4 Day 3 – Location 5 Day 3 – Location 6 Day 3 – Location 7 Total	\$975 \$975 \$975 \$975 \$975 \$975 \$975 \$6,825
Day 4 – Location 1 Day 4 – Location 2 Day 4 – Location 3 Day 4 – Location 4 Day 4 – Location 5 Day 4 – Location 6 Day 4 – Location 7 Total	\$905 \$905 \$905 \$905 \$905 \$905 \$905 \$905
Day 5 – Location 1 Day 5 – Location 2 Day 5 – Location 3 Day 5 – Location 4 Day 5 – Location 5 Day 5 – Location 6 Day 5 – Location 7 Total Grand Total	\$905 \$905 \$905 \$905 \$905 \$905 \$905 \$6,335 \$38,885

FEES. The total cost for providing all services related field data collection is \$38,858.

Aaron Hekele

Vice President of Field Research | 913.523.5681 (cell) | 913.829.1215 (office)

Aaron.Hekele@ETCInstitute.com

Har Joble



#### PROPOSED FY 2023 SCHEDULE OF BOARD MEETING DATES

The following will serve as notice of the regular meetings of the Madison County Mass Transit District Board of Trustees. The meetings are held at 8:30 a.m. on the last Thursday of each month, except for the month of November, at the MCT Base of Operations, located at 1 Transit Way, Pontoon Beach, Illinois.

July 28, 2022 August 25, 2022 September 29, 2022 October 27, 2022 November 17, 2022 December 29, 2022 January 26, 2023 February 23, 2023 March 30, 2023 April 27, 2023 May 25, 2023 June 29, 2023

#### **RESOLUTION 22-61**

#### **AUTHORIZING THE DISPOSAL OF SURPLUS REAL PROPERTY**

**WHEREAS**, the Madison County Mass Transit District owns certain property, as described in <u>Attachment A</u>; and,

**WHEREAS**, the District has determined the real property described in <u>Attachment A</u> to be surplus property and no longer necessary, useful, or in the best interest of the District, to retain ownership of the property; and,

**WHEREAS**, the State of Illinois, and the Local Mass Transit District ACT, have statutory and/or regulatory requirements governing the disposal of property owned by the District, and disposal may be subject to their approval.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to dispose of the District owned surplus real property as described in <u>Attachment A</u> in accordance with State law, or any applicable guidelines and/or regulations.
- 2. Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to take any and all actions necessary to carry out the intent of this Resolution including seeking approval from the necessary public bodies in a manner deemed to be in the best interest of the District.
- 3. Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to execute, complete, administer, and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

**ADOPTED** by the Madison County Mass Transit District, Madison County, Illinois, on this thirtieth day of June 2022.

Ronald L. Jedda, Chairman

Allen P. Adômite

Christopher C. Guy

Andrew F. Economy

J. Kelly Schmidt

APPROYED as to Form:

Emily Nieslen, Legal Counsel

Nielsen

#### CERTIFICATE

I, Julie Repp, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, June 30, 2022, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to dispose of the District owned surplus real property as described in <u>Attachment A</u> in accordance with State law, or any applicable guidelines and/or regulations.
- 2. Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to take any and all actions necessary to carry out the intent of this Resolution including seeking approval from the necessary public bodies in a manner deemed to be in the best interest of the District.
- 3. Steven J. Morrison, Managing Director of Madison County Mass Transit District, is hereby authorized to execute, complete, administer, and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this thirtieth day of June 2022.



#### **RESOLUTION 22-62**

### **AUTHORIZING THE RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES**

**WHEREAS**, the Madison County Mass Transit District (hereinafter referred to as "District") is a unit of government and subject to the Illinois Open Meetings Act, 5 ILCS 120 (hereinafter referred to as "Act"); and,

**WHEREAS**, the District and its Trustees have met from time to time in closed session for purposes authorized by the Act; and,

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.06(d), the closed session minutes for all meetings prior to May 31, 2022, have been reviewed; and,

**WHEREAS**, the District has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment and should be made available for public inspection; and,

WHEREAS, while the District has determined that the minutes of the meetings listed on Schedule A no longer require confidential treatment it has also determined that the verbatim recordings for those closed meetings require continued confidentiality due to ongoing exemptions under the Illinois Open Meetings Act, 5 ILCS 120 and/or the Illinois Freedom of Information Act, 5 ILCS 140, including but not limited to one or more of the following reasons, attorney-client privilege communications between members of the District and its attorney(s) in which legal advice, communication and opinions were given which would not be subject to discovery in litigation, the Tort Immunity Act, ongoing pending litigation, security, real estate negotiations, or confidential personnel or medical information; and,

**WHEREAS**, the District has further determined that a need for confidentiality still exists as to the closed session minutes and the related verbatim recordings from the meetings set forth on Schedule B, attached hereto; and,

WHEREAS, a review of closed session minutes by the Office of the Madison County State's Attorney, in conjunction with the review by the District recommends that the closed session minutes listed on Schedule B require continued confidentiality due to ongoing exemptions under the Illinois Open Meetings Act, 5 ILCS 120 and/or the Illinois Freedom of Information Act, 5 ILCS 140, including but not limited to one or more of the following reasons, attorney-client privilege communications between members of the District and its attorney(s) in which legal advice, communication and opinions were given which would not be subject to discovery in litigation, the Tort Immunity Act, ongoing pending litigation, security, real estate negotiations, or confidential personnel or medical information; and,

WHEREAS, the District has kept such records as required by the Act; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MADISON COUNTY TRANSIT DISTRICT THAT:

- 1. The closed session minutes from those meetings set forth on Schedule A, attached hereto, shall be and are hereby released.
- 2. The District is authorized and directed to make said minutes listed on Schedule A available for posting on the District's website, for inspection and review in accordance with the Act.

- The closed session minutes from those meetings set forth on Schedule B, attached hereto, are found to require continued confidentiality based on the reasons cited herein and as such shall remain closed pending further review in the future to determine their eligibility for release.
- 4. The verbatim recordings for all closed meetings (which consists of Schedule A and Schedule B, as well as closed session minutes previously released), shall remain confidential and are not to be released at this time.
- 5. All closed session minutes and verbatim recordings that are not expressly approved for release shall be retained as confidential.
- 6. This Resolution shall be in full force and effect from and after its passage and approval according to law.
- 7. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the release or retention of closed session minutes and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

**ADOPTED** by the Madison County Mass Transit District, Madison County, Illinois, on this thirtieth day of June 2022.

Ronald L. Jedda, Chairman

. Kelly Schmidt

Christopher C. Guy

Andrew F. Economy

Allen P. Adomite

APPROVED as to Form:

Emily Nielsen, Legal Counsel

#### CERTIFICATE

I, Julie M. Repp, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, June 30, 2022, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

- 1. The closed session minutes from those meetings set forth on Schedule A, attached hereto, shall be and are hereby released.
- 2. The District is authorized and directed to make said minutes listed on Schedule A available for posting on the District's website, for inspection and review in accordance with the Act.
- 3. The closed session minutes from those meetings set forth on Schedule B, attached hereto, are found to require continued confidentiality based on the reasons cited herein and as such shall remain closed pending further review in the future to determine their eligibility for release.
- 4. The verbatim recordings for all closed meetings (which consists of Schedule A and Schedule B, as well as closed session minutes previously released), shall remain confidential and are not to be released at this time.
- 5. All closed session minutes and verbatim recordings that are not expressly approved for release shall be retained as confidential.
- 6. This Resolution shall be in full force and effect from and after its passage and approval according to law.
- 7. Ronald L. Jedda, Chairman, Christopher C. Guy, Vice Chairman, and/or Steven J. Morrison, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the release or retention of closed session minutes and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this thirtieth day of June 2022.